

**CITY COMMISSION
AGENDA
REGULAR MEETING
FEBRUARY 21, 2024
@ 5:30 PM
HARLINGEN CONVENTION CENTER
701 HARLINGEN HEIGHTS DR.
HARLINGEN, TEXAS**

Notice is hereby given that the City Commission of the City of Harlingen, Texas will hold a Regular Meeting on **WEDNESDAY, FEBRUARY 21, 2024 at 5:30 P.M.** at The Harlingen Convention Center, 701 Harlingen Heights Dr., Harlingen, Texas and provide the public the ability to view the meeting via internet live streaming at www.harlingentx.gov and the City of Harlingen YouTube Page.

The public will be permitted to offer citizen communication or participate in items listed as public hearings as provided by the agenda and as permitted by the presiding officer during the meeting.

To offer citizen communication or participate in scheduled public hearings, go to www.harlingentx.gov and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM." Fill out the form and indicate the item you wish to address, and submit the form.

Please indicate (1) the agenda item on which you wish to speak, (2) whether you prefer to speak on the item during citizen communication or at the time the agenda item is brought for consideration before the City Commission.

To submit written comments regarding an item on the agenda for City Secretary, go to www.harlingentx.gov and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM" write your comments (limited to 400 words or less) and submit the form.

PLEASE SUBMIT WRITTEN COMMENTS BEFORE 3:00 P.M. THE DAY OF THE MEETING.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Open Meetings Act.

City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary's Office at (956) 216-5001 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.

The Harlingen City Commission reserves the right, pursuant to the Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.

- 1) Call Meeting to Order
 - a) Invocation - Mayor Pro-Tem Rene Perez
 - b) Pledge of Allegiance
 - c) Welcome Citizens
- 2) **Conflict of Interest:**

"Under State Law, a conflict of interest exists if a commission member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at the time? *(City Attorney)*
- 3) **Announcements:** *With respect to items not listed elsewhere on this agenda, the City Commission may report on items of community interest, including announcing community events, announcing employee or community recognitions.*
 - a) Mayor's Announcements
 - b) City Manager's Announcements
 - c) City Commission Member Announcements
- 4) **Presentation of Awards:**
 - a) Mayor's Business of the Month Award - Bloomers Boutique & Floral Designs
 - b) Harlingen High School South Hawks - Boys' Water Polo Team
 - c) Harlingen High School South Hawks – Boys' Swim and Dive Team
- 5) **Citizen Communication:** *At this time, the public is invited to address the City Commission and speak on any matter not specifically listed for public hearing elsewhere in this agenda. Please note that the City Commission members may not respond to comments or deliberate on topics addressed.*
- 6) **Approval of Minutes:**
 - a) Joint Special Meeting with the Harlingen City Commission and Harlingen Waterworks System Board of Trustees- December 18, 2023
 - b) Joint Special Meeting of the Harlingen City Commission and Harlingen Waterworks Systems Board of Trustees - January 8, 2024
- 7) **Consent Agenda:**
 - a) Consideration and possible action to adopt an ordinance on second and final reading for a rezoning request from Residential, Single-Family ("R-1") District to Residential, Duplex ("R-2") District for a property located at 1402 E. Bowie Avenue, bearing a legal description of Lot 5, Block 3, Clift Addition. Applicant: Ofelia Painter. Attachment ***(Planning & Development)***
 - b) Consideration and possible action to adopt an ordinance on second and final reading for a Special Use Permit (SUP) to Cardiac Building Inc. to allow a parking lot in a Residential, Multi-Family ("M-2") District located at 2101 S. 23rd Street, bearing a legal description of Lot 6, Block 21, Treasure Hills Subdivision Unit 2. Attachment ***(Planning & Development)***

- c) Consideration and possible action to approve a request from Paul W. Neff to close the Southside Intersection of Sago Palm Drive and Bamboo Circle North & South from 12:00 p.m. to 7:00 p.m., Saturday, March 9, 2024, for a Block Party. Attachment **(Police)**.
- d) Consideration and possible action to approve an ordinance on second and final reading amending Chapter 18, Master Fee schedule of the Harlingen Code of Ordinances establishing fees for adoption of domestic dogs and cats, owner claims and other services provided by the City of Harlingen as they relate to Chapter 6 Animals. Attachment **(Health Dept.)**
- e) Consideration and possible action to approve a request for street closures for St. Patrick's Lager Jogger 5K Run event, Friday, March 15, 2024 from 6:30 p.m. to 7:30 p.m. beginning and ending at the Harlingen Field located at 1216 Fair Park Boulevard. Attachment **(Police)**.

The following streets are requested to be temporarily closed throughout the duration of event beginning at 6:00 p.m. thru 10:00 p.m.:

Fair Park Blvd. exit of main entrance to Harlingen Field
West Teege Street / North "O" Street
West Adams Street
North "T" Street
Northbound Frontage to turn around point

- f) Consideration and possible action to approve a request from Our Lady of Assumption Catholic Church to close West Lincoln Street in between South "L" Street and South "M" Street from 8:00 a.m. to 11:00 p.m., Saturday, April 20, 2024, for their Annual Spring Kermes. Attachment **(Police)**.
- g) Consideration and possible action to approve a request from the Harlingen Consolidated Independent School District (HCISD) for street closures for HCISD's graduation ceremonies being held, Friday, May 24, 2024 and Saturday, May 25, 2024, from 5:30 p.m. to 10:30 p.m. or until the ceremonies have ended. Attachment **(Police)**.
Harrison Avenue / 13th Street
Jefferson Avenue / 13th Street
Monroe Avenue / 12th Street
Van Buren Avenue / 12th Street
- h) Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Texas Office of the Governor Fiscal Year 2025 Border Zone Fire Departments. Attachment **(Special Projects Department)**.
- i) Consideration and possible to approve a resolution authorizing the City Manager to submit multiple grant applications to the Texas Office of the Governor Fiscal Year 2025 State and Local Cybersecurity Grant Program. Attachment **(Special Projects Department)**.
- j) Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Fiscal Year 2023 Assistance to Firefighters Grant Program. Attachment **(Special Projects Department)**.
- k) Consideration and possible action to approve the installation of street humps in the following location **(This item was requested by Commissioner Frank Morales and Mayor Pro - Tem Rene Perez)**
 - 1. Rio Panuco Avenue between Wood Ave., and Marco Ave.
 - 2. 1300 South "M" Street
 - 3. 300/400 Block of Oregon Street
 - 4. 300/400 Block of Oklahoma Street
 - 5. 300/400 Block of West Filmore

6. 2300 E. Van Buren Avenue

- 8) **Staff Reports and Other Discussion Items:** *Items in this section are not expected to require action by City Commission and are generally for information only. However, any item listed in this section may become an action item with the request of the Mayor, or after the request of any two Commission members, or the City Manager.*

- a) City Manager's Reports
- b) Staff Report - Finance Dept - Investment Report Review

- 9) **Public Hearings:** *At this time, the Mayor will invite members of the public who have filled out the Public Hearing and the Citizen Communication Form to address each item listed in this section. Please limit your comments to the topic of that public hearing. If more than one public hearing is being held, you will be allowed to speak during each topic, provided you have filled out the Public Hearing and Citizen Communication Form for the appropriate topic. If you are signed up for two (2) or more Public Hearings, you will be limited to 5 minutes for all topics.*

- 10) **Action Items:** *City Commission will discuss, consider, and take any action deemed necessary on items listed in this section, including the adoption of a minute order, a resolution or an ordinance.*

- a) Consideration and possible action to approve an ordinance on first reading amending the City of Harlingen's Budget for Fiscal Year 2024. Attachment (**Finance Dept**)
- b) Consideration and possible action to approve an ordinance on first reading amending Chapter 18, Master Fee Schedule of the Harlingen Code of Ordinances, establishing fees for certain Licenses, Permits, and other services provided by the City of Harlingen as they relate to Chapter 36, Article V, Division 2 (Tony Butler Golf Course) and providing for publication and ordaining other matters pertaining to the foregoing. Attachment (**Golf**)

- 11) **Board Appointments:**
Specifically, appointment or discussion and possible action to include appointment and/or removal of any position subject to appointment or removal by statute, ordinance, or bylaws.

Airport


Animal Shelter Advisory Committee (2)
Audit Committee (Terms expire in June)
Charter Review Committee (4)
Civil Service Commission
Community Development Advisory Board (1)
Construction Board of Adjustments (4)
Convention & Visitors Bureau
Development Corporation of Harlingen, Inc.
Downtown Improvement Board
Golf Course Advisory Board
Harlingen Community Improvement Board
Harlingen Housing Authority Board
Harlingen Finance Corporation (5)
Harlingen Teen and Young Adult Advisory Board (2)
Healthy Harlingen Advisory Board
Keep Harlingen Beautiful Board
Library Advisory Board
Mayor Wellness Council
Museum Advisory Board
Parks Advisory Board
Planning & Zoning Advisory Board
Senior Citizens Advisory Board (2)

Small Business Committee
Tax Increment Finance Board (1)
Utility Board of Trustees
Veterans Advisory Board
Zoning Board of Adjustment (2)

- 12) **Executive Session:** *All items listed in this section will be deliberated in a closed session. Members of the public are not generally permitted to attend a closed session. Executive Session items may be considered as an action item at the discretion of the Mayor. However, City Commission will not take any action in closed session.*
- 13) **Action on Executive Session Items:** *The City Commission will reconvene in open session and may take action on any item listed in the Executive Session Section of this agenda.*
- 14) **Adjournment:**

I, the undersigned authority, do hereby certify that the above Notice of the Regular Meeting of the Harlingen City Commission is a true and correct copy of said notice posted on the bulletin board at City Hall of said City of Harlingen, Texas in a place convenient and readily accessible to the general public at all times and on the City's Internet Website and said Notice was posted on **FRIDAY, FEBRUARY 16, 2024** at or before 3:45 a.m.(p.m.) and remained so posted for at least 72 hours preceding the time of said meeting.

Dated this 16th day of FEBRUARY, 2024


Amanda C. Elizondo, City Secretary

JOINT SPECIAL MEETING OF THE HARLINGEN CITY COMMISSION
AND THE HARLINGEN WATERWORKS SYSTEM BOARD OF TRUSTEES

CITY COMMISSION

HARLINGEN, TEXAS

A Joint Special Meeting of the Harlingen City Commission and Harlingen Waterworks System Board of Trustees was held December 18, 2023, at 5:30 p.m., at City Hall, Town Hall Meeting Room, 2nd Floor, Harlingen, Texas and providing the public the ability to view the meeting via internet, live streaming and permitting the public to offer citizen communication or participate in items listed on the agenda via videoconferencing or telephonically via www.myharlingen.us Those in attendance were:

Mayor and Commissioners

Mayor Norma Sepulveda
Mayor Pro-Tem Rene Perez
Ford Kinsley Commissioner District 1
Daniel N. Lopez, Commissioner District 2
Michael Mezmar, Commissioner District 3
Frank Morales, Commissioner District 4

City Staff

Gabriel Gonzalez, City Manager
Amanda C. Elizondo, City Secretary
Mark Sossi, City Attorney

Harlingen Waterworks System Board of Trustees

Chris Bartnesky, Chairman
Mari De La Paza, Trustee
Michael Murphy, Trustee
Steve Brewer, Trustee
Micheal Garza, Trustee

Staff Member

Tim Skoglund, General Manager,
Nilda Sanchez, Administrative Asst. & Board Secretary

Call Meeting to Order

Mayor Sepulveda called the meeting to order, announced that a quorum had been established, and stated that the meeting was duly posted according to state law. The following proceedings were held:

Conflict of Interest

"Under State Law, a conflict of interest exists if a council member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time?"

Mayor Norma Sepulveda – None
Mayor Pro-Tem Perez – None
Commissioner Ford Kinsley – None
Commissioner Daniel N. Lopez – none
Commissioner Michael Mezmar - None
Commissioner Frank Morales – None

Citizen Communication/Input

- Desi Martinez – 1806 Haverford Blvd. Harlingen, TX – Financing of \$107 million for sewer projects.

1
2 1) Presentation by Freese & Nichols, Inc. regarding the redevelopment of water and wastewater
3 impact fees and the need to appoint a capital improvements advisory committee (CIAC) as
4 required under Tex. Loc. Govt Code Ch. 395.
5

6 Tim Skoglund, Harlingen Water Works System (HWWWS) Manager, stated that in June 2023, they
7 contracted Wilden Financial Services to do a rate study and Freese & Nicols to do the impact fee study
8 regulated by Chapter 395 of the Texas Gov't. Code. This process requires scheduling meetings,
9 procedures, and the establishment of a CIAC) Committee. The impact study is expected to be completed
10 in July or August 2024. Jessica Brown (Via Zoom), a representative for Freese & Nicols Project Manager,
11 made a presentation on the proposed impact fees, Capital Improvement Advisory Committee (CIAC), and
12 requirements for their role in this project. The impact fee is a mechanism that allows the city to construct
13 infrastructure to support future growth. She referred to the water and sewer rates to pay for these
14 improvements. It is a one-time charge collected when the building permit is issued. It is only used for new
15 facilities or recruitment of investment made in existing water and sewer facilities and lines with growth
16 capacity. Improvements can be included in an impact fee capital improvement plan, not necessarily a
17 master plan. The CIAC will cover land use assumptions, prepare an impact fee capital improvement plan,
18 and conduct impact fee calculations/preparation technical support. The water demands in 10 years will
19 determine what improvements are needed for growth. Passage of a resolution will be required from the City
20 Commission to establish the CIAC Committee. A resolution scheduling the dates for the necessary public
21 hearings on the impact fees. Assessment of an impact fee in the ETJ does that have to be part of the City's
22 CCN? Impact fees for water and sewer can be established in an area that may or may not include all the
23 CCN but may include areas outside the CCN and a commitment to provide water and sewer service over
24 the next ten years. The city has yet to have service immediately available in regions outside the CCN.
25 Assessing impact fees in those areas would not be a good idea due to the time it takes to implement the
26 improvements. As part of this study, they would need to define that boundary not in the City's CCN. Sewer
27 will be a much smaller subset of that. The City will not be requesting impact fees for developments that
28 come in but are outside an immediate service area. That will be part of the process presented to the CIAC
29 and the City Commission.
30

31 2) Presentation by Wildan Financial Services regarding water and wastewater preliminary rate alternatives
32 and rate structure objectives and options.
33

34 Mr. Skoglund stated that on November 29, 2023, a discussion was held about fast-forwarding the rate
35 study due to the Water Development Board funding through EDAP. The goal was to accomplish the design
36 rates plan to provide a resolution to the Texas Water Development Board to indicate Harlingen's willingness
37 to proceed with the EDAP funding opportunity.
38

39 Jason Gray stated that the HWWWS Water and Wastewater Rate Study (status) is almost completed.
40 Preliminary findings indicate that a new long-term rate plan is needed to fund the operating costs, to ensure
41 the utility's continued financial stability, and to fund the designated Capital Improvement Plan. The rate plan
42 alternatives will be finalized based on the feedback from today's presentation. Revenues have increased
43 by 1.48% (compounded annually), and operational expenses increased by 2.2% with a net positive
44 operating income. The utility is financially stable; however, it could change with the size of the capital
45 movement plans you are facing in the near term. The capital expenses, including debt service, have
46 increased by 3.8% annually over the same time frame. Days of Working Capital is 465, which is a solid
47 working capital. The objectives of today's analysis are to present a preliminary forecast of an approximate
48 rate impacts under the alternative of the CIP financing and implementation speed of the following scenarios:
49

- 50 • No. 1 – "Long Delay" - \$ 136.5 million - CIP
- 51 • No. 2 – "Moderate Delay" - \$ 181.7 million - CIP
- 52 • No. 3 "On Time" - \$ 258 million - CIP

53
54 THE CURRENT MONTHLY RESIDENTIAL CHARGES, ON A
55 5,000-gallon water and wastewater, ¾ meter size:
56

57 Harlingen - \$ 41.51 North Alamo WSC - \$51.06 Olmito - \$ 56.96
58 Edinburg - \$ 26.87 Military Highway MSC: \$81.04 Average - \$ 498.57
59

Typical Residential Use Case – Total Annual Charges
Total Annual Charges with Winter Averaging/Water &
Wastewater Service Typical Use Case
(4Mo Low-use / 5Mo Mid-Use / 3Mo High Use)

Harlingen -	\$ 644	La Feria -	\$ 955
Edinburg -	\$ 544	Laguna Madre WD -	\$ 1,051
Mission -	\$ 645	Olmito -	\$ 929
McAllen -	\$ 704	Brownsville -	\$ 1,058
North Alamo WSC -	\$ 765	Raymondville -	\$ 1,130
Pharr -	\$ 795	Mercedes -	\$ 1,201
Weslaco -	\$ 802	East Rio Hondo WSC	\$ 1,235
San Benito -	\$ 897	Military Hwy. WSC	\$ 1,328
Corpus Christi -	\$ 1,421	Sample Average	\$ 947

Water and Wastewater Accounts/ Test Year 2024 – Total - 28,000

Water Accounts – Total - 22,000

Wastewater Accounts – (Noted - 10-year forecast likely to show annual growth rate in both
Water and Wastewater Accounts - 1-1.5% (300-400 per year).

TEST YEAR WATER CONSUMPTION BY CUSTOMER CLASS

Residential:	48%	Military Hwy WSC	1%	East Rio Hondo	1%
City of Palm Valley	4%	City of Primera	4%	Town of Combes	3%
Multi-Housing	10%	Public Services	12%	Commercial & Industrial	17%

CIP Alternative Speeds of Implementation:

1. Long Delay: 5-year CIP focused on eliminating all but immediate needs to overcome pre-existing system issues. (\$136.5 million – \$99.9 million is debt funded).
2. Moderate Delay: 5-year CIP focused on overcoming pre-existing system issues and immediate known system limitations. (\$181.7 million - \$145 million debt-funded).
3. On-Time: 5-year CIP by system master plans. Accomplishes 1 & 2 and funds other known short-term needs. (\$258 million - \$220 million debt-funded) The balance will be obtained from existing rate revenues, impact fees, and the EDAP grant.

Working Assumptions (All Scenarios)

1. The initial 2-year CIP is consistent across scenarios and allows for \$18M - \$24M EDAP implementation.
2. The existing rate structure is used for all forecasts and customer impact analyses.
3. Cost increase is generally assumed at 3.5%, with some line items differing.
4. Working Capital, Debt Service Coverage Ratio, use of impact fees, and other financial metrics roughly equivalent to current practice.

Mr. Grey stated that our assumptions are for a 20-year debt at 4.5% interest. He did not have the exact number but could provide the number later.

Mr. Skoglund stated that in their current budget, they were proposing to expend a significant amount of those funds, approximately \$2 million. What is reflected in the CIP includes 2024 Capital Improvement Projects, and we anticipate spending \$26 million, which are cash reserves that go toward the payment of the total \$136.5 and \$26 or \$27 million funded impact fees. EDAP would be approximately \$18 million, \$9 million in grants, and the rest would be a loan. Every year, the Water Development Board solicits applications, and staff will continue doing this, hoping for a change in lower-interest grant funding. Staff cannot apply the EDAP money to only one project, only for certain portions of the projects. The \$10 million is flexible money, and it is being proposed in this plan to construct a Wastewater Treatment Plant for approximately \$28 million. The eligible EDAP fraction is about \$12.9 million. The remaining \$10 million can be applied to the rest of that project, which is about \$6 million to finish and pay for the design. The EDAP money that is left over, a difference between \$18 million and \$12.9, can be applied to the design of other EDAP projects.

Commissioner Lopez stated he recently met with some of his constituents, and when they are informed of the projects and added costs, they could be shocked. However, if we give them the details of the project's costs and benefits, they usually agree. We must be very clear about the numbers we give them.

Mayor Sepulveda suggested that the commissioners who have scheduled the town hall meetings can pass this information to their constituents. I agree with Commissioner Lopez that if the residents are not

well informed about how this will benefit them individually, they will not be on board. In the future, I want to ask if these plans would encompass the septic tank issues in District 5.

Mr. Skoglund stated there are two focus points; one will take longer because of the route through the town center in the southwest part. To the north of the expressway, a major project is outside the Long Delay Plan (the Osborne trunk), which will eliminate Lift Station No. 54 and three other lift stations. We have many projects in District 5, but the infrastructure must be built downstream.

Mr. Gray stated that they have had a robust discussion about rate structures, and there are many ways to do this. Flat fees are one, but they impact different kinds of users and determine what those fees will be. The numbers illustrated are based on the rate structure for comparison to the current. We have not made any structural changes to these numbers based on contrast. We want to indicate the general impact of the EDAP Program, what it will be, and how aggressively you want to fund the remaining amount of the CIP. In the second part of the presentation, we will discuss options to consider tweaking the rate structure, such whether it be a conservation rate or flat fees. We want to separate it into two parts. Part 1 – (What is the general impact of EDAP going to be on an average rate pair?) Part 2 – (How can we tweak the rate plan to accomplish your objectives and minimize the impact on specific customers but still get the revenue we need?) The following data will give a general idea of what that indicator is for the three scenarios.

Alternative Rate Structures

- City leaders possess significant flexibility to set rates they consider appropriate for their communities.
- There is no single "Correct" rate structure.
- The policy objectives a city sets for its utility will heavily impact the rate plan the City chooses to adopt.

The rate structures depend on what you decide as city leaders, the most fair and reasonable plan, and what you want to accomplish. Do you want to restructure your rate plan to ensure that your rates are fair and reasonable for most of your ratepayers?

Rate Plan Policy Objectives

Appropriate System Funding (Revenue Sufficiency)

- Operating Expenses
- Working Capital Balances/Reserves
- Repair & Maintain Infrastructure

Encourage Conservation/Maximize Infrastructure Efficiency

- Appropriately recognize the value of water
- Balancing conservation financial impacts

Encourage Economic Development

- Access to utility services
- Cost of services to job producers

Social & Community Goals

- Affordability strategies for low/fixed income residents
- System expansion goals

Rate Structure Concept 1 – Status Quo Structure

Objectives:

- Revenue sufficiency with minimal changes
- Consistent percentage adjustments within the existing rate structure

Benefits –

- Consistent, easy to understand, path of least resistance.
- Fairness – all pay the same percentage increase.
- Has been successful in generating sufficient revenue to maintain financial health.
- Clear, established revenue streams.

Challenges

- It does not encourage conservation.
- No gallon allowance or low-income benefit

Rate Structure Concept 2 – "Conservation" Rates (Inverted)

Objectives:

- Reduce peak demand and associated marginal cost.

Benefits-

- Not entirely consistent with cost-of-service principles
- Generally, politically acceptable (lowest rates for lowest users)
- Potential for long-term capital, operating, and water rights cost savings.

Challenges

- Counter to cost-of-service principles
- Impacts high volume users disproportionately.
- Increases risk to revenue stability (demand elasticity)
- Significantly, new rate structures can lead to confusion and perception of unfairness.

The average Harlingen resident uses 6,000 to 7,000 gallons of water a month; some use more, and others use less water. There are twelve water bills in a year. The month of June will show more water used than December. The idea of a conservation rate is that the more you use, the more you pay. However, it is recommended that the volume rate on the commercial customers be flat.

The discussion was held regarding available resources to assist those citizens in paying their bills. Mayor Sepulveda requested that information be provided to her to determine what is available not only to those at risk of disconnection but also to subsidize those who needed the most assistance. It would also help to get the word out when the City Commissioners have Town Hall meetings so the constituents can look out for these resources.

Rate Structure Concept 3 – More Aggressive Base Charge

Objectives:

- Align base monthly charges for system availability relative to peak potential use.

Benefits

- Generally consistent with cost-of-service principles
- A higher degree of revenue stability

Challenges

- Impacts more significant users disproportionately compared to the current structure (especially if also applied to wastewater base charges)
- It needs to be phased in over time.
- Significantly, new rate structures can lead to confusion and perception of unfairness.

Rate Structure Concept 4 – Lifeline/Reduced Rate

Objectives:

- Increase affordability for low and fixed-income ratepayers.

Benefits

- Provides financial relief to ratepayers most in need.
- Enhances appropriateness of rate structure by making access more affordable to designated ratepayer types (low-income, senior, veterans, etc.)

Challenges

- Requires all others to pay higher rates to offset relief.
- Administratively complex and billing system-dependent
- Need to identify and verify designated ratepayer types.
- All qualify regardless of income if applied to seniors, veterans, etc.

Other Rate Structure-Related Issues

- Fuel Cost Adjustment
 - Continue or delete and incorporate into existing rate structure.
- Wholesale Rates
 - Ensure just and reasonable rates based on ratemaking principles.
 - Utility-Basis approach
 - Desire or need for contract conformity.
- Outside City-Limits Rates
 - Rate-making principles justify higher outside rates in many circumstances!
 - However, these premiums are becoming increasingly controversial in Texas.

Other Rate Structure-Related Issues

- **Winter Average**
 - Most common form of charging for wastewater service in the USA

- Advantages: attempts to correlate monthly charges to customer's actual contribution to the wastewater system
- Challenges: not as practical in temperate climates; uncommon in RGV
- Alternative wastewater charge methodologies
 - Uniform monthly charge
 - Percentage of actual water usage
 - Actual water usage with a cap at a certain level
- The project team does not recommend abandoning the winter average at this time.

Mayor Sepulveda stated that people in our community know these changes must be made, but I am concerned for those on fixed incomes who depend on their social security checks. It was mentioned before that the current system means that everyone pays the same. But having actual numbers to see what that looks like for the average user would be good. I would like to know the volume block, the exact numbers on increased dollar amounts, and what that equates to having the opportunity to work with EDC, having an additional tool to negotiate with those who are going to have that large consumption of water to cover the issue on the commercial side. Mainly, the focus is on residential rates, and we would not favor a rate adjustment in January 2024. She wants to see community engagement before that happens but not risk EDAP Funding.

Mr. Skoglund stated that the EDAP Loan would close in October or November, which will dictate when those funds will be available. The plan assumes that if you implement the first round in February or March, it will start building additional cash reserves from that point in time. The \$10 million issue will come as a lower subsidized federal rate. There will need to be some debt service revenue to pay for that.

Commissioner Lopez stated it will be members of the public and a cross-section of the community; some of us will pick business owners, and some will get others affected by this. They will provide us with their thoughts on all of this.

Mr. Skoglund stated they had structured Item No. 5 for the City Commission and HWWS Trustees Board to establish a committee to assist in defining public relations and appoint people from the community to the rate advisory committee. Additional time will be required for them to meet. Keep the message more focused in town hall meetings in each district.

Mayor Sepulveda stated that the meetings can be specifically focused on water because the town hall meetings are just a portion of it. It would allow the community to get used to who you are; inform them there will be a meeting on a particular day to welcome your input. The City will inform the members from the different districts of town hall meetings.

- 3) (Harlingen Waterworks System Utility Board of Trustees) Consideration and adoption of a resolution by the Harlingen Waterworks System Utility Board of Trustees authorizing Harlingen Waterworks System to submit a financial application to Texas Water Development Board under the Economically Distressed Areas Program for financial assistance in an amount not to exceed \$24 million to fund master planned sewer system improvements.

Mr. Skoglund stated that you have seen the two-year plan and the two numbers intended for an immediate decision. If this is acceptable to the HWWS Trustees Board and the City Commission, staff recommend approval of the resolution.

Motion was made by Mike Murphy and seconded by Maru de la Paz to adopt the resolution of the Harlingen Waterworks System Utility Board of Trustees authorizing Harlingen Waterworks System to submit a financial application to Texas Water Development Board under the Economically Distressed Areas Program for financial assistance not to exceed \$24million to fund the master-planned sewer system improvements. Motion carried unanimously.

- 4) (Harlingen City Commission) Consideration and adoption of a resolution by the Harlingen City Commission authorizing Harlingen Waterworks System to submit a financial application to the Texas Water Development Board under the Economically Distressed Areas Program for financial assistance in an amount not to exceed \$24 million to fund master planned sewer system improvements.

1 Motion was made by Commissioner Mezmar and seconded by Mayor Pro-Tem Perez to adopt the
2 resolution authorizing Harlingen Waterworks System to submit a financial application to Texas Water
3 Development Board under the Economically Distressed Areas Program for financial assistance to exceed
4 \$24 million to fund master planned sewer system improvements. Motion carried unanimously.
5

6 5) Consideration and possible action to appoint a committee of Harlingen City Commissioners
7 and Utility Board Trustees to guide the development and execution of a public outreach and
8 communications plan regarding water and wastewater rate setting.

9 Motion was made by Chris Bartnesky and seconded by Mike Murphy to appoint Stever Brewer and
10 Maru de la Paz to the committee to guide the development and execution of a public outreach and
11 communications plan regarding water and wastewater rate setting. Motion carried unanimously.
12

13 Motion was made by Commissioner Lopez and seconded by Mayor Pro-Tem Perez to appoint
14 Commissioner Kinsley and Commissioner Morales to the committee to guide the development and
15 execution of a public outreach and communications plan regarding water and wastewater rate setting.
16 Motion carried unanimously.
17

18 6) Adjournment

19 There being no other business to discuss, motion was made by Commissioner Lopez and
20 seconded by Commissioner Kinsley to adjourn the meeting. Motion carried unanimously.
21

22 Board Chairman, Mr. Bartnesky adjourned the Harlingen Water Works System Board of Trustees
23 Meeting.
24

25 City of Harlingen
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27
28 ATTEST:

Norma Sepulveda, Mayor

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31 _____
Amanda C. Elizondo, City Secretary

(b)(6)

JOINT SPECIAL MEETING OF THE HARLINGEN CITY COMMISSION AND
THE HARLINGEN WATERWORKS SYSTEM BOARD OF TRUSTEES

CITY COMMISSION

HARLINGEN, TEXAS

A Special Meeting of the Harlingen City Commission and the Harlingen Waterworks System was held on January 8, 2024, at 5:30 p.m., at City Hall, Town Hall Meeting Room, 2nd Floor, Harlingen, Texas, and providing the public the ability to view the meeting via internet, live streaming and permitting the public to offer citizen communication or participate in items listed on the agenda via videoconferencing or telephonically via www.myharlingen.us Those in attendance were:

Mayor and Commissioners

Mayor Norma Sepulveda

Mayor Pro-Tem Rene Perez

Ford Kinsley Commissioner District 1

Daniel N. Lopez, Commissioner District 2

Michael Mezmar, Commissioner District 3

Frank Morales, Commissioner District 4

City Staff

Gabriel Gonzalez, City Manager

Amanda C. Elizondo, City Secretary

Mark Sossi, City Attorney

Harlingen Waterworks System Board of Trustees

Chris Bartnesky, Chairman

Mari De La Paza, Trustee

Michael Murphy, Trustee

Steve Brewer, Trustee

ABSENT

Micheal Garza, Trustee

Staff Member

Tim Skoglund, General Manager,

Nilda Sanchez, Administrative Asst. & Board Secretary

Call Meeting to Order

Mayor Sepulveda called the meeting to order, announced that a quorum had been established, and stated that the meeting was duly posted according to state law. The following proceedings were held:

Conflict of Interest

"Under State Law, a conflict of interest exists if a council member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time?"

Mayor Norma Sepulveda – None

Mayor Pro-Tem Perez – None

Commissioner Ford Kinsley – None

Commissioner Daniel N. Lopez – none

Commissioner Michael Mezmar - None

Commissioner Frank Morales – None

Citizen Communication/Input- None

1) Presentation by Willdan Financial Services regarding draft water and wastewater rate plans.

Tim Skoglund, Harlingen Waterworks System Manager, stated that based on the discussion held on December 18, 2023, Joint Meeting, Dan Jackson, Rate Study Consultant, with Willdan Financial Services, developed four (4) rate plan options for your consideration. The options include two scenarios for the total cost of capital improvements within the next five years and two rate structure alternatives.

Mr. Jackson stated that based on the feedback from the December 18th meeting, the project team prepared a preliminary five (5) Year Rate Plan Scenarios for review and highlighted the following information.

HWWS Water and Wastewater Rate Study – Project Status

- Key rate plan variables:
- Amount of CIP to be funded
- "Status Quo" vs. "Inverted Block" rate design
- four scenarios to be presented:
- Scenario IA – "Long Delay" – Status Quo
- Scenario IB – "Long Delay" – Inverted Block
- Scenario IIA – "Moderate Delay" – Status Quo
- Scenario IIB – "Moderate Delay" – Inverted Block

WATER RATE STRUCTURE

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Volume Rate per kGal	\$1.65	\$2.48
Fuel Cost Adjustment (per kGal)	\$0.06	

WW RATE STRUCTURE

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Volume Rate per kGal	\$3.66	\$3.66
Fuel Cost Adjustment (per kGal)	\$0.11	

Mr. Jackson stated that the city's current water and wastewater rate structure shows a volume rate per 1,000 gallons of water inside the city; outside the city, the rate is higher, and a standard fuel adjustment of a monthly charge of \$.06 per 1,000 gallons.

Water and Wastewater Accounts | Test Year 2024

	<u>INSIDE</u>	<u>OUTSIDE</u>
Water Accounts		
Residential	20,860	3,207
Commercial & Industrial	2,408	106
Multi-Housing Apts/Condos	752	69
Public Services/Institutional	635	8
Town of Combes	1	1
City of Primera		1
City of Palm Valley		1
East Rio Hondo		1
Military Hwy WSC		1
	24,656	3,395
TOTAL		28,051
Wastewater Accounts	<u>INSIDE</u>	<u>OUTSIDE</u>
Residential	17,933	1,194
Commercial & Industrial Inside	1,882	22
Multi-Housing Apts/Condos Inside	670	54
Public Services/Institutional Inside	393	7
Town of Combes		1
City of Primera		1
	20,878	1,279
TOTAL		22,157

Mr. Jackson stated that there are 28,000 water accounts and 22,000 wastewater accounts. We provided a 10-year financial plan for your review, assuming a reasonably robust growth, 300-400 new accounts per year. In the test year, about four (4) billion gallons of water. Half of that is residential, 17% is commercial, multi-family/public services are about 22%, and wholesale customers are less than 10%.

FORECAST COST OF SERVICE:

- Most operating expenses are forecasted to increase by 3 to 5% per year due to certain costs being higher due to growth and type of expense.
- The most significant single factor in COS and rate plan is the total debt required to fund Capital Improvements.

CIP ALTERNATIVE SPEEDS OF IMPLEMENTATION :

SCENARIO DESCRIPTIONS:

1. Long Delay: 5-Year CIP focused on eliminating all but immediate needs to overcome pre-existing system issues.
2. Moderate Delay: 5-Year CIP focused on overcoming pre-existing system issues and immediate known system limitations.

WORKING ASSUMPTIONS (All Scenarios)

1. The initial 2-year CIP is consistent across scenarios and allows for \$18M - \$24M EDAP implementation.
2. The existing rate structure is used for all forecasts and customer impact analyses.
3. Cost increases are generally assumed at 3- 5%, with some line items differing.
4. Working Capital, Debt Service Coverage Ratio, use of impact fees, and other financial metrics roughly equivalent to current practice (see next slide).

We want to ensure that your system remains in the same essential financial condition, regardless of the adopted scenario.

Financial Metrics

- Scenario IA – Long Delay – Status Quo
- Scenario IIA – Moderate Delay – Status Quo
- Scenario IB – Long Delay – Inverted Block
- Scenario IIB – Moderate Delay – Inverted Block

This shows that under any of the four scenarios, the water and sewer fund balance is forecasted to stay at about \$20 to 22 million and to meet the debt coverage requirements under any of the four scenarios.

FORECAST COST OF SERVICE - SCENARIO I – “LONG DELAY”

CIP = \$136,521,000 Debt = \$100,050,000 Term = 20 Years Interest = 4.5%
Most operating costs increase by 3-5% per year

The cost of services comprises three primary components: operating expenses, capital outlays, and debt service. Operating expenses will trend upward in the years—the debt service (annual principal and interest payments). As more debt is issued, you will have higher debt service payments, which will be the share of cost increases. Adopting a design rate plan is necessary to recover that revenue.

FORECAST COST OF SERVICE – SCENARIO II – “MODERATE DELAY”

CIP = \$181,748,000 Debt = \$144,250,000 Term = 20 Years Interest = 4.5%
Most operating costs increase by 3-5% per year

CAPITAL IMPROVEMENT PLAN (CIP) ALTERNATIVE SPEEDS OF IMPLEMENTATION

Rate Plan Scenarios:

- “Status Quo” Rate Plan
- Uniform percentage adjustments on minimum charges and volume rates
- Elimination of fuel cost adjustment
- “Inverted Block” Rate Plan
- Applies only to residential customers

4 Rate Blocks

- 0 – 3,000 (lifeline rate)
- 3,001 – 10,000
- 10,001 – 20,000
- 20,001 – Above

The more water a ratepayer uses, the more that customer pays. The idea is to create a financial deterrent to use more significant amounts of water, which applies only to residential customers, not commercial ones. A commercial business has a different ability to conserve water than a residential household does. The lion's share of your customers will be at 10,000 gallons or less per month, about 80%, providing a product for customers to conserve as it is a precious and diminishing natural resource. Inverted Block Rates have been the most successful means the industry has ever seen in getting residential customers to conserve water usage. Most cities in the US, particularly in the State of Texas, use some form of inverted block rate structure. The average customer in Harlingen uses 7,000 – 8,000 gallons of water a month and 5,000 gallons of wastewater (Winter average).

SCENARIO IIA – “MODERATE DELAY” – STATUS QUO – IMPACT ON MONTHLY CHARGES

			Proposed Rate Plan		Forecast Rates		
Current			Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Residential Monthly Charge							
3,000 Gal W	Total	\$ 30.55	\$ 33.13	\$ 36.26	\$ 41.13	\$ 46.66	\$ 52.41
3,000 Gal WW	Increase -- \$		2.58	3.13	4.87	5.53	5.75
	Increase -- %		8.4%	9.4%	13.4%	13.4%	12.3%
7,000 Gal W	Total	44.93	48.50	53.08	60.22	68.33	76.78
5,000 Gal WW	Increase -- \$		3.57	4.58	7.14	8.10	8.45
	Increase -- %		7.9%	9.4%	13.5%	13.5%	12.4%
20,000 Gal W	Total	67.16	72.52	79.51	90.35	102.67	115.93
5,000 Gal WW	Increase -- \$		5.36	6.99	10.84	12.32	13.26
	Increase -- %		8.0%	9.6%	13.6%	13.6%	12.9%
Commercial Monthly Charge							
40,000 Gal W	Total	277.99	298.57	326.55	370.22	419.74	470.67
40,000 Gal WW	Increase -- \$		20.58	27.98	43.67	49.52	50.93
	Increase -- %		7.4%	9.4%	13.4%	13.4%	12.1%

The 3rd through 5th year would require a \$5 to \$7 a month increase (11%) rate adjustment. If you are only a 3,000-gallon user, the increase will increase to \$2.58 a month in the first year—the more water used, the higher the bill.

SCENARIO IB – “LONG DELAY” – INVERTED BLOCK – IMPACT ON MONTHLY CHARGES

			Proposed Rate Plan		Forecast Rates		
Current			Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Residential Monthly Charge							
3,000 Gal W	Total	\$ 30.55	\$ 31.85	\$ 34.71	\$ 38.53	\$ 42.77	\$ 47.48
3,000 Gal WW	Increase -- \$		1.30	2.87	3.82	4.24	4.70
	Increase -- %		4.2%	9.0%	11.0%	11.0%	11.0%
7,000 Gal W	Total	44.93	47.83	52.13	57.87	64.23	71.30
5,000 Gal WW	Increase -- \$		2.90	4.30	6.73	6.37	7.07
	Increase -- %		6.4%	9.0%	11.0%	11.0%	11.0%
20,000 Gal W	Total	67.16	78.83	85.92	95.37	105.88	117.51
5,000 Gal WW	Increase -- \$		11.67	7.09	9.45	10.40	11.65
	Increase -- %		17.4%	9.0%	11.0%	11.0%	11.0%
Commercial Monthly Charge							
40,000 Gal W	Total	277.99	297.40	326.14	364.20	406.69	451.42
40,000 Gal WW	Increase -- \$		19.41	28.74	38.06	42.48	44.74
	Increase -- %		7.0%	9.7%	11.7%	11.7%	11.0%

SCENARIO IIB – “MODERATE DELAY” – INVERTED BLOCK RATE PLAN

			Proposed Rate Plan		Forecast Rates		
Current			Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Water Rates – Residential & Commercial inside							
Monthly Minimum Charge							
3/4"	\$	7.93	\$ 8.84	\$ 9.42	\$ 10.74	\$ 12.24	\$ 13.98
1"		10.07	11.47	13.05	15.49	18.37	20.94
1 1/2"		14.58	17.31	20.43	25.07	30.61	34.90
2"		33.02	37.90	43.17	51.46	61.22	69.79
3"		49.17	57.48	66.90	81.09	97.95	111.67
4"		112.87	167.90	231.93	320.16	428.55	488.55
6"		231.80	329.96	443.90	602.10	795.88	907.31
8"		426.15	660.91	912.67	1,272.07	1,714.21	1,954.20
Volume Rate Per 1,000 Gal							
-	3,000	1.85	1.80	1.64	1.88	2.12	2.42
3,001	10,000	0.06	2.00	2.18	2.49	2.83	3.23
10,001	20,000	-	2.50	2.73	3.11	3.54	4.04
20,001	Above	-	3.00	3.27	3.73	4.25	4.84
Wastewater Rates – Residential & Commercial inside							
Monthly Minimum Charge							
3/4"		6.18	6.74	7.34	8.30	9.38	10.41
1"		9.44	10.29	11.22	12.67	14.32	15.90
1 1/2"		21.41	23.34	25.44	28.74	32.48	36.05
2"		25.77	28.09	30.62	34.60	39.10	43.40
3"		52.97	67.74	82.93	71.12	80.36	89.20
4"		134.80	146.71	159.92	180.71	204.20	228.66
6"		276.08	300.93	328.01	370.65	418.84	464.91
8"		439.33	478.87	521.97	589.82	666.50	739.82
Volume Rate Per 1,000 Gal							
Volume Charge		3.66	3.99	4.35	4.91	5.55	6.16
Fuel Cost Adjustment		0.11	-	-	-	-	-

For residents using 3,000 gallons or less, the volumetric rate goes down a bit in the 1st year; in the 2nd year, it goes up to \$1.64 and continues to go up in the following years. The wastewater rates are unchanged under this, same as Scenario 1A. It is doing precisely as designed – charging more for higher users and less for lower users. In subsequent years, everybody sees an increase. In the Inverted Block Rate Design, it puts more of the burden on the higher users and less burden on the lower users.

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SCENARIO IIA – “MODERATE DELAY” – STATUS QUO RATE PLAN

			Proposed Rate Plan		Forecast Rates		
Current			Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Residential Monthly Charge							
3,000 Gal W	Total	\$ 30.55	\$ 33.13	\$ 36.26	\$ 41.13	\$ 46.66	\$ 52.41
3,000 Gal WW	Increase -- \$		2.58	3.13	4.67	5.53	5.75
	Increase -- %		8.4%	9.4%	13.4%	13.4%	12.3%
7,000 Gal W	Total	44.93	48.50	53.08	60.22	68.33	76.78
5,000 Gal WW	Increase -- \$		3.57	4.58	7.14	8.10	8.48
	Increase -- %		7.9%	9.4%	13.5%	13.5%	12.4%
20,000 Gal W	Total	67.16	72.52	79.51	90.35	102.67	115.93
5,000 Gal WW	Increase -- \$		5.36	6.99	10.64	12.32	13.26
	Increase -- %		8.0%	9.6%	13.6%	13.6%	12.9%
Commercial Monthly Charge							
40,000 Gal W	Total	277.99	298.57	326.55	370.22	419.74	470.67
40,000 Gal WW	Increase -- \$		20.58	27.98	43.67	49.52	50.93
	Increase -- %		7.4%	9.4%	13.4%	13.4%	12.1%

If more aggressive capital improvements are implemented, not only what is necessary but other long-term improvements, under this rate plan, the rate adjustments will be higher. Keeping the status quo., the adjustments will be higher each year. In the first two years, the rate adjustments are the same as under Scenario 1A – the status quo, under the long delay. Higher adjustments do not kick in until the third year. It will take some time to issue the debt to start the projects and spend the money from the bond issues. In the first two years, there will be an 8 to 9% adjustment, the same under Scenario 1A, but under Scenario 2A (years 3-5), there will be an increase of 13% instead of 11%. It will take some time to issue that debt. The impact of the moderate delay or the higher capital improvement plan spending is not felt until the third year of the rate plan, which would take effect at the beginning of Fiscal Year 2026. The rates are the same in the first two years, but they will be higher in years (3-5).

SCENARIO COMPARISON – 3,000 GALLONS MONTHLY CHARGES

	Current	Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Residential Monthly Charge – 3,000 Gal W/yr, 3,000 Gal WW/yr						
Total						
Scen 1A -- Long Delay -- Status Quo	\$ 30.55	\$ 33.13	\$ 36.26	\$ 40.24	\$ 44.67	\$ 49.58
Scen 1B -- Long Delay -- Inverted Block	30.55	31.85	34.71	38.53	42.77	47.48
Scen 1A -- Moderate Delay -- Status Quo	30.55	33.13	36.26	41.13	46.66	52.41
Scen 1B -- Moderate Delay -- Inverted Block	30.55	31.85	34.71	39.37	44.65	50.12
Increase -- Dollars						
Scen 1A -- Long Delay -- Status Quo	\$ 2.58	\$ 3.13	\$ 3.98	\$ 4.43	\$ 4.91	
Scen 1B -- Long Delay -- Inverted Block	1.30	2.86	3.82	4.24	4.71	
Scen 1A -- Moderate Delay -- Status Quo	2.58	3.13	4.87	5.53	5.75	
Scen 1B -- Moderate Delay -- Inverted Block	1.30	2.87	4.66	5.28	5.47	
Increase -- Percentage						
Scen 1A -- Long Delay -- Status Quo	8.4%	9.4%	11.0%	11.0%	11.0%	
Scen 1B -- Long Delay -- Inverted Block	4.3%	9.0%	11.0%	11.0%	11.0%	
Scen 1A -- Moderate Delay -- Status Quo	8.4%	9.4%	13.4%	13.4%	12.3%	
Scen 1B -- Moderate Delay -- Inverted Block	4.2%	9.0%	13.4%	13.4%	12.3%	

SCENARIO COMPARISON – 20,000 GALLONS MONTHLY CHARGES

	Current	Effective Mar-24	Effective Jan-25	Effective Oct-25	Effective Oct-26	Forecast Oct-27
Essential Monthly Charge – 20,000 Gal Water, 5,000 Gal WW						
Total						
Scen IA -- Long Delay -- Status Quo	\$ 67.16	\$ 72.52	\$ 79.51	\$ 88.26	\$ 97.96	\$ 108.74
Scen IB -- Long Delay -- Inverted Block	67.16	78.83	85.92	95.37	105.86	117.51
Scen IIA -- Moderate Delay -- Status Quo	67.16	72.52	79.51	90.35	102.67	115.93
Scen IIB -- Moderate Delay -- Inverted Block	67.16	76.83	85.92	97.66	111.00	125.43
Increase -- Dollars						
Scen IA -- Long Delay -- Status Quo		\$ 5.36	\$ 6.99	\$ 8.75	\$ 9.70	\$ 10.78
Scen IB -- Long Delay -- Inverted Block		11.67	7.09	9.45	10.49	11.65
Scen IIA -- Moderate Delay -- Status Quo		5.36	6.99	10.84	12.32	13.26
Scen IIB -- Moderate Delay -- Inverted Block		11.67	7.09	11.74	13.34	14.43
Increase -- Percentage						
Scen IA -- Long Delay -- Status Quo		8.0%	9.6%	11.0%	11.0%	11.0%
Scen IB -- Long Delay -- Inverted Block		17.4%	9.0%	11.0%	11.0%	11.0%
Scen IIA -- Moderate Delay -- Status Quo		8.0%	9.6%	13.6%	13.6%	12.9%
Scen IIB -- Moderate Delay -- Inverted Block		17.4%	9.0%	13.7%	13.7%	13.0%

OTHER RATE STRUCTURE RELATED ISSUES

- Wholesale Rates
- Ensure just and reasonable rates based on rate-making principles
- Utility -basis approach
- Desire or need for contract conformity
- Outside City -Limits Rates
- rate -making principles justify higher outside rates in many circumstances
- However, these premiums are becoming increasingly controversial in Texas

OTHER RATE STRUCTURE RELATED ISSUES

- Winter Average
- most typical form of charging for wastewater service in the USA
- Advantages: attempts to correlate monthly charges to customer's actual contribution to the wastewater system
- Challenges: not as practical in temperate climates; uncommon in RGV
- Alternative wastewater charge methodologies:
 - Uniform monthly charge
 - Percentage of actual water usage
 - Actual water usage with a cap at a certain level
- The Project team **does not recommend** abandoning the winter average at this time

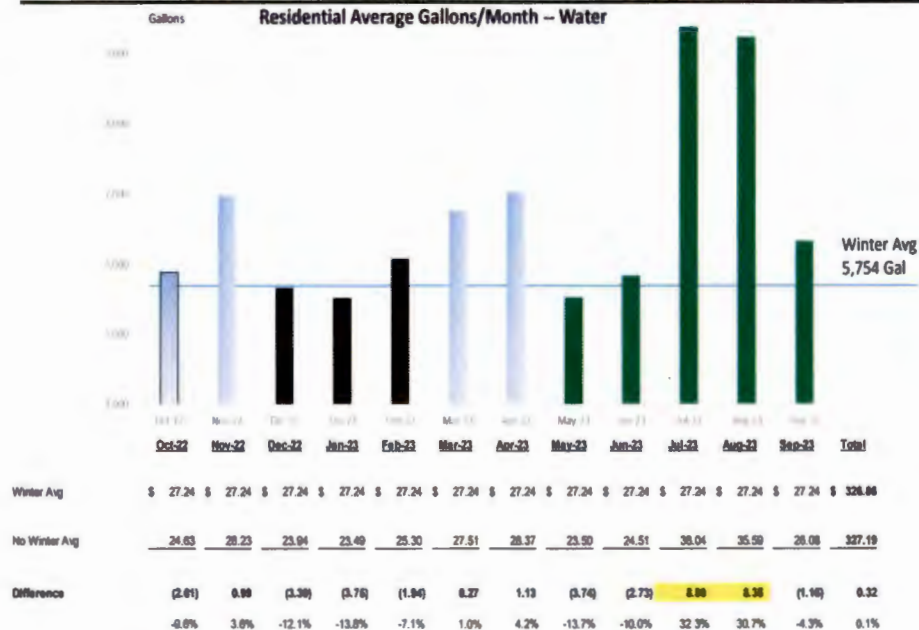
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WINTER AVERAGE-CALCULATED SYSTEMWIDE WINTER AVERAGE



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WINTER AVERAGE – RESIDENTIAL MONTHLY CHARGE COMPARISON



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WINTER AVERAGE ELIMINATION – IMPACT ON MONTHLY CHARGES

- Elimination of winter average could result in minimum charges and volume rates 10% less than forecast under Scenario I & II
- Residential users of 6,000 gallons or less would have lower monthly charges with elimination of winter average
- However, users above 6,000 gallons could have potential significant increases in monthly charges if winter average is eliminated

Monthly Wastewater Charges – Winter Average vs. No Winter Average				
Gallons	Winter Average	No Winter Average	Difference	
3/4" Min Charge	\$ 6.74	\$ 6.18		
Volume Rate	3.99	3.77		
-	\$ 6.74	\$ 6.18	\$ (0.56)	
1,000	10.73	9.95	(0.78)	
2,000	14.72	13.72	(1.00)	
3,000	18.70	17.48	(1.21)	
4,000	22.69	21.28	(1.43)	
5,000	26.68	25.03	(1.65)	
6,000	30.67	28.60	(1.87)	
7,000	30.67	32.97	1.90	
8,000	30.67	38.34	5.67	
9,000	30.67	40.11	9.44	
10,000	30.67	43.88	13.21	
11,000	30.67	47.65	16.98	
12,000	30.67	51.42	20.75	
13,000	30.67	55.19	24.52	
14,000	30.67	58.96	28.29	
15,000	30.67	62.73	32.06	
16,000	30.67	66.50	35.83	
17,000	30.67	70.27	39.60	
18,000	30.67	74.04	43.37	
19,000	30.67	77.81	47.14	
20,000	30.67	81.58	50.91	

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SUMMARY AND NEXT STEPS

- Review operating and CIP funding assumptions and revise if necessary
- Recommend the most appropriate rate design
- Status Quo
- Inverted Block
- Another Alternative
- Schedule a workshop with the City Commission to present recommended rate scenario(s)

Mr. Jackson stated that it assumes the status quo and becomes another policy decision that the board and the commission must decide. Do you want to draw down the fund balance to fund some capital improvements or support the rate plan? Having all the fixed costs recovered by the base charge would be great, but the problem is the affordability for your lower-income residents. They will take a huge hit. There is a balance between how much fixed charges and how high they can go without impacting your affordability.

Mayor Sepulveda stated that it is essential to demonstrate to our residents that their issues will be resolved, as they will call their commissioners, city manager, and myself. In adding the cost of extra staff, we need to know how that number will look and the estimated time frame closer to at least a year.

Mr. Skoglund suggested that they do a presentation for each one of the districts to inform the citizens of the proposed rate plan. He suggested sending flyers and strategies that the committee could talk about. Do a video, at your average citizen's level, that describes what is being proposed and place it on the HWWWS webpage and the city's website. Also, do an ad in the newspaper, social media, Facebook, etc.

Mayor Pro-Tem Perez stated he spoke to his constituents, and they assume that since they pay all these taxes, the sewer/water should be much less. They need help understanding the separation of the two entities. This needs to be clarified in the video.

Mayor Sepulveda asked if they could have a breakdown of how many people pay their bills online, in person, or at the drive-thru.

Mr. Skoglund responded: cash cash—15%, checks 11.2%, online 30%, phone system (IVR) – 9.2%, maildrop – 7.1%, bank draft 18%, online and bank drafts account for more than half.

Mayor Pro-Tem Perez stated that the notice should give specific information to the clients.

Mayor Sepulveda stated a flyer be done for residents to take with them. For those who pay by phone, a prompt to let them know about the rate increase and give them the website for more information. The information should be in English and Spanish.

Mayor Pro-Tem Perez suggested implementing a text messaging service to inform the customers about the rate change and a link for the website/video they can view.

2) (Harlingen Waterworks System Utility Board of Trustees) Consideration and adoption of a resolution by the Harlingen Waterworks System Utility Board of Trustees authorizing submission of a financial application to the Texas Water Development Board under the Drinking Water State Revolving Fund Program for financial assistance in an amount not to exceed \$2,185,000 to fund physical survey and inventory of water service line materials in compliance with EPA's 2021 Lead and Copper Rule Revisions.

Motion was made by Steve Brewer and seconded by Michael Murphy to adopt the resolution by the Harlingen Waterworks System Utility Board of Trustees authorizing the submission of a financial application to the Texas Water Development Board under the Drinking Water State Revolving Fund Program for financial assistance in an amount not to exceed \$2,185,000 to fund physical survey and

inventory of water service line materials in compliance with EPA's 2021 Lead and Copper Rule Revisions. Motion carried unanimously.

3) (Harlingen City Commission) Consideration and adoption of a resolution a resolution by the Harlingen City Commission authorizing Harlingen Waterworks System to submit a financial application to Texas Water Development Board under the Drinking Water State Revolving Fund Program for financial assistance in an amount not to exceed \$2,185,000 to fund a physical survey and inventory of water service line materials in compliance with EPA's 2021 Lead and Copper Rule Revisions.

Commissioner Lopez asked what the interest rate was on the loan amount.

Mr. Skoglund responded that the interest rate was zero percent.

Motion was made by Commissioner Mezmar and seconded by Mayor Pro-Tem Perez to adopt the resolution by the Harlingen City Commission authorizing Harlingen Waterworks System to submit a financial application to Texas Water Development Board under the Drinking Water State Revolving Fund Program for financial assistance in an amount not to exceed \$2,185,000 to fund a physical survey and inventory of water service line materials in compliance with EPA's 2021 Lead and Copper Rule Revisions. Motion carried unanimously.

4) (Harlingen City Commission) Consideration and adoption of a resolution appointing a capital improvements advisory committee (CIAC) as required under Chapter 395 of the Texas Local Government Code to redevelop water and wastewater impact fees.

Mayor Sepulveda stated that we discussed assigning the P & Z Board as the advisory committee at the last meeting. The only other thing required is someone from the ETJ to be complying. She recommended that Armando Casas, who lives in the ETJ contractor, serve on the committee.

Motion was made by Mayor Pro-Tem Perez and seconded by Commissioner Mezmar to adopt the resolution establishing a Capital Improvements Advisory Committee (CIAC) as required under Chapter 395 of the Texas Local Government Code to redevelop water and wastewater impact fees. Motion carried unanimously.

5) Adjournment

There being no other business to discuss, Mayor Sepulveda and Mr. Chris Bartnesky, Chairman adjourned the meeting.

City of Harlingen

ATTEST:

Norma Sepulveda, Mayor

Amanda C. Elizondo, City Secretary

**AGENDA ITEM
EXECUTIVE SUMMARY**

7(a)

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to adopt an ordinance on second and final reading for a rezoning request from Residential, Single-Family ("R-1") District to Residential, Duplex ("R-2") District for a property located at 1402 E. Bowie Avenue, bearing a legal description of Lot 5, Block 3, Clift Addition. Applicant: Ofelia Painter. Attachment (**Planning & Development**)

Prepared By: Xavier Cervantes, AICP, CPM
Title: Planning and Development Director
Signature: *Xavier Cervantes*

Funding (if applicable):

Are funds specifically designated in the current budget for the full ☐ Yes ☐ No*

*If no, specify source of funding and amount requested:

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval of the rezoning request.

City Manager's approval: *GG* ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval: *[Signature]* ☒ Yes ☐ No ☐ N/A

ORDINANCE NO. 24-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLINGEN: REZONING FROM RESIDENTIAL, SINGLE-FAMILY ("R-1") DISTRICT TO RESIDENTIAL, DUPLEX ("R-2") DISTRICT FOR A PROPERTY LOCATED AT 1402 EAST BOWIE AVENUE, BEARING A LEGAL DESCRIPTION OF LOT 5, BLOCK 3, CLIFT ADDITION.

WHEREAS, the Planning and Zoning Commission of the City of Harlingen pursuant to Harlingen's Zoning Ordinance procedure, has recommended a change in the zoning classification for certain described real property in the City of Harlingen; and it is deemed to be in the best interest of the City of Harlingen in accordance with said recommendation of the Planning and Zoning Commission of the City, being the recommendation as hereinafter set forth; and public notice of such proposed rezoning having been fully made and complied with as required by said Zoning Ordinance and applicable laws of the State of Texas; and the City Commission of the City of Harlingen having held public hearings with reference thereto, being duly and thoroughly heard; and after consideration of the evidence presented, said City Commission is of the opinion that it is in the best interest of the City of Harlingen that said Code of Ordinances be amended as indicated, now, therefore,

BE IT ORDAINED BY THE CITY OF HARLINGEN

That the Code of Ordinances of the City of Harlingen (Ordinance 16-8) be and the same is herewith amended by the following described property being changed for permissive zone use as indicated:

Rezoning from Residential, Single-Family ("R-1") District to Residential, Duplex ("R-2") District for a property located at 1402 East Bowie Avenue, bearing a legal description of Lot 5, Block 3, Clift Addition, as shown in exhibit "A".

A copy of the Zoning Map constituting a part and parcel of the Code of Ordinances, as filed with the Building Inspection Inspector and for the joint use and information of the Planning and Zoning Commission shall, upon final enactment hereof, be and the same is herewith amended and revised to reflect that the above described property is zoned for land use purposes as above indicated by the boundaries thereof being outlined in pronounced heavy line markings and such heavy line marking boundary enclosure being indicated within by the appropriate initials for that portion herewith zoned for particular land uses; with the Planning and Development Director being herewith instructed and authorized to document such Zoning Map changes and revisions.

The provisions of this ordinance shall become effective from and after the final and lawful passage hereof and publication of the caption hereof as provided for and required in the Code of Ordinances and applicable state statutes.

FINALLY ENACTED this 21st day of February, 2024 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present, and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551.

CITY OF HARLINGEN

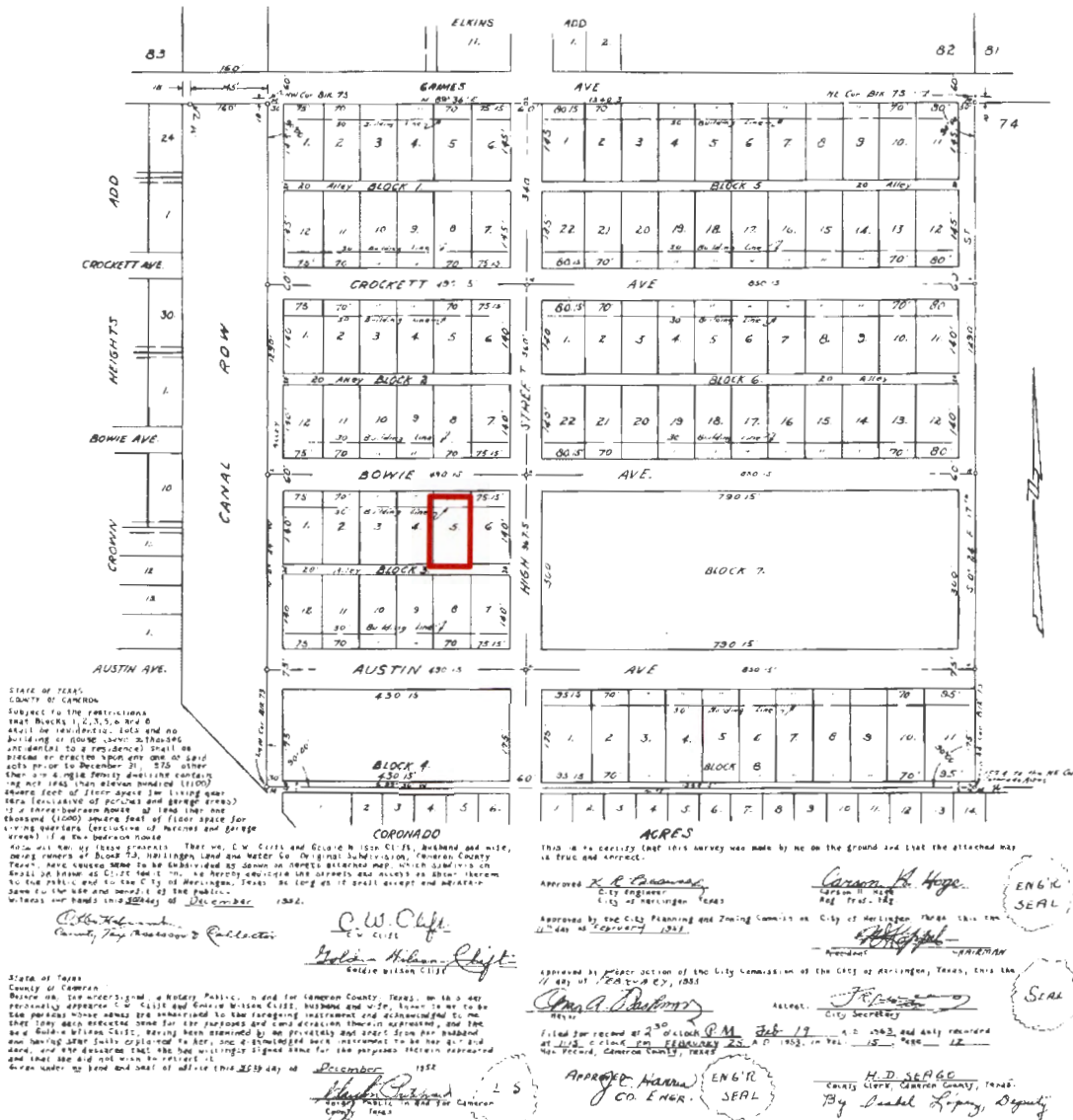
Norma Sepulveda, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary

3089

BEING A SUBDIVISION OF BLOCK 73, HARLINGEN LAND AND WATER
CO. ORIGINAL SUBDIVISION, CAMERON COUNTY, TEXAS
AN ADDITION TO THE CITY OF HARLINGEN, TEXAS
OFFICE OF JAMES H. AND HODGE, CIVIL ENGINEERS
Harlingen, Texas
Scale 1" = 100'



**AGENDA ITEM
EXECUTIVE SUMMARY**

7(b)

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to adopt an ordinance on second and final reading for a Special Use Permit (SUP) to Cardiac Building Inc. to allow a parking lot in a Residential, Multi-Family ("M-2") District located at 2101 S. 23rd Street, bearing a legal description of Lot 6, Block 21, Treasure Hills Subdivision Unit 2. Attachment (**Planning & Development**)

Prepared By: Xavier Cervantes, AICP, CPM

Title: Planning and Development Director

Signature: *Xavier Cervantes*

Funding (if applicable):

Are funds specifically designated in the current budget for the full ☐ Yes ☐ No*

*If no, specify source of funding and amount requested:

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

City Manager's approval: *GG* ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval: *[Signature]* ☒ Yes ☐ No ☐ N/A

ORDINANCE NO. 24-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLINGEN: A SPECIAL USE PERMIT ISSUED TO CARDIAC BUILDING INC TO ALLOW A PARKING LOT IN A RESIDENTIAL, MULTI-FAMILY (M2) DISTRICT LOCATED AT 2102 SOUTH 23RD STREET, BEARING A LEGAL DESCRIPTION OF LOT 6, BLOCK 21, TREASURE HILLS SUBDIVISION UNIT 2 PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

WHEREAS, the Planning and Zoning Commission of the City of Harlingen pursuant to Harlingen's Zoning Ordinance procedure, has recommended a change in the zoning classification for certain described real property in the City of Harlingen; and it is deemed to be in the best interest of the City of Harlingen in accordance with said recommendation of the Planning and Zoning Commission of the City, being the recommendation as hereinafter set forth; and public notice of such proposed rezoning having been fully made and complied with as required by said Zoning Ordinance and applicable laws of the State of Texas; and the City Commission of the City of Harlingen having held public hearings with reference thereto, being duly and thoroughly heard; and after consideration of the evidence presented, said City Commission is of the opinion that it is in the best interest of the City of Harlingen that said Code of Ordinances be amended as indicated, now, therefore,

BE IT ORDAINED BY THE CITY OF HARLINGEN

That the Code of Ordinances of the City of Harlingen (Ordinance 16-8) be and the same is herewith amended by the following described property being changed for permissive zone use as indicated:

Special Use Permit (SUP) issued to Cardiac Building Inc. to allow a parking lot in a Residential, Multi-Family ("M-2") District located at 2102 S. 23rd Street, bearing a legal description of Lot 6, Block 21, Treasure Hills Subdivision Unit 2.

A copy of the Zoning Map constituting a part and parcel of the Code of Ordinances, as filed with the Chief Building Official and for the joint use and information of the Planning and Zoning Commission shall, upon final enactment hereof, be and the same is herewith amended and revised to reflect that the above described property is zoned for land use purposes as above indicated by the boundaries thereof being outlined in pronounced heavy line markings and such heavy line marking boundary enclosure being indicated within the appropriate initials for that portion herewith zoned for particular land uses; with the Planning and Development Director being herewith instructed and authorized to document such Zoning Map changes and revisions.

The Special Use Permit is made contingent upon construction being complied in accordance with the site plan, a true and correct copy of which is attached hereto and

incorporated herein by reference as Exhibit "A" and shall comply with the conditions as listed below:

1. Compliance with the drainage requirements and all applicable requirements from the Engineering Department, and;
2. Compliance with the applicable requirements from the Fire Prevention Bureau; and
3. Compliance with the building code requirements, and
4. Each off-street parking space for automobiles shall have an area of not less than nine feet by 20 feet connected either to a public street or alley by a driveway no less than 22 feet wide or directly adjacent to a public alley and so arranged as to permit ingress and egress of the automobile at all times without moving any other automobile, and;
5. A masonry wall or solid ornamental fence of not less than three feet nor more than six feet in height shall be erected and maintained so as to enclose the off-street parking area so as to screen the parking use from adjacent residential districts, and;
6. Have 15 percent of gross building site be dedicated to landscaping, and;
7. No light from the parking lot shall affect the surrounding residential areas.
8. The previously approved parking lot must be in compliance.

The provisions of this ordinance shall become effective from and after the final and lawful passage hereof and publication of the caption hereof as provided for and required in the Code of Ordinances and applicable state statutes.

FINALLY ENACTED this 21st day of February, 2024 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present, and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551.

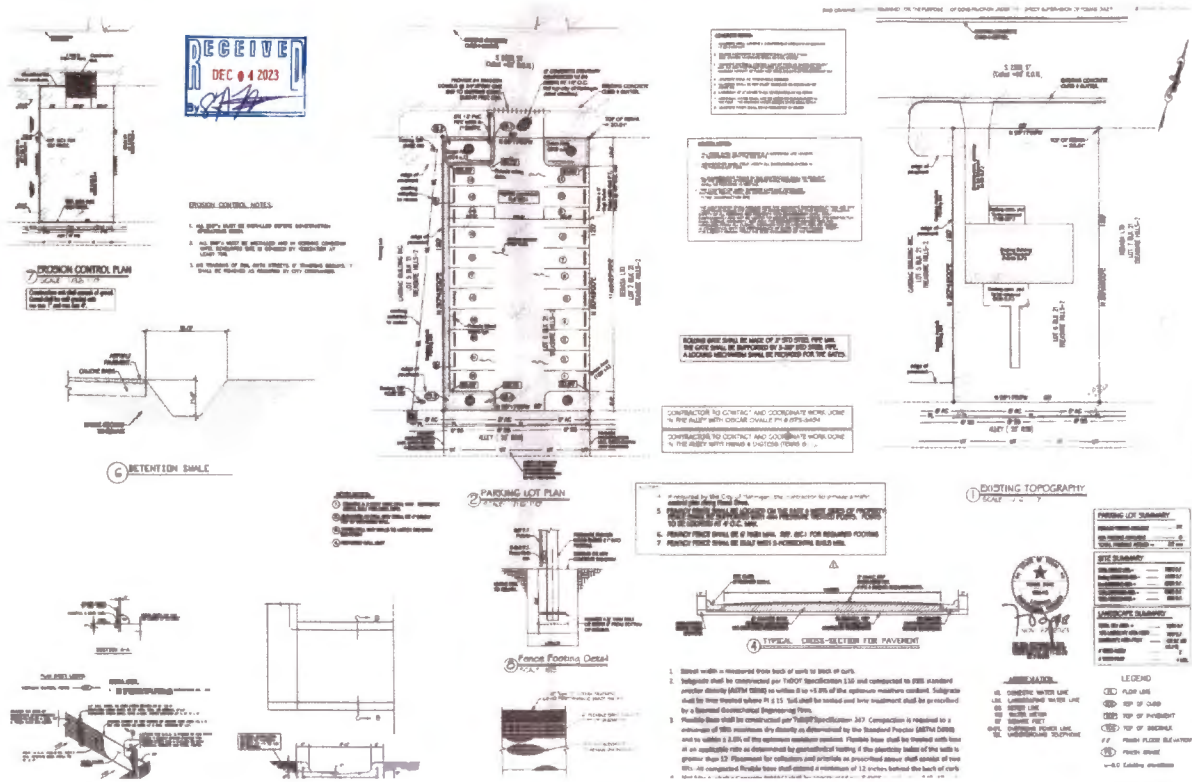
CITY OF HARLINGEN

Norma Sepulveda, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary

Exhibit "A"



7(c)

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to approve a request from Paul W. Neff for street closures listed below from 12:00 p.m. to 7:00 p.m. on Saturday, March 9, 2024, for a Block Party. Attachment (Police).

- Southside intersection of Sago Palm Drive and Bamboo Circle North
- Intersection of Sago Palm Drive and Bamboo Circle South

Prepared By (Print Name): Michael Kester
Title: Chief of Police

Signature: 

Brief Summary:

Paul W. Neff is requesting for street closures listed below from 12:00 p.m. to 7:00 p.m. on Saturday, March 9, 2024, for a Block Party.

- Southside intersection of Sago Palm Drive and Bamboo Circle North
- Intersection of Sago Palm Drive and Bamboo Circle South
-

Mr. Neff has obtained the signatures of the residents on that section of the streets and have no objections. The street closure will help to ensure the safety of the visitors attending this event.

The Asst. Fire Chief has reviewed this request and provided his approval.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount ☐ Yes ☐ No*
for this purpose?

*If no, specify source of funding and amount requested: N/A

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

For Street Closures ONLY, Asst. Fire Chief's approval: ☒ Yes ☐ No ☐ N/A

City Manager's approval:  ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:  ☒ Yes ☐ No ☐ N/A



HARLINGEN POLICE DEPARTMENT
1018 FAIR PARK BLVD., HARLINGEN, TX 78550

INTER-DEPARTMENTAL COMMUNICATION
FRONT DESK: (956) 216-5401 ADMINISTRATION: (956) 216-5403

TO: Chief of Police

DATE: 2/2/24

FROM: District Representative Benito Bravo #3412

RE: Street Closure Request for Block Party at 1500 Sago Palm Dr.

Requestor: Paul W. Neff / Sunwest Mobile Home Park Resident

Event Date: Saturday March 9, 2024

Time: 12 P.M.- 7 P.M.

Location: 1500 Sago Palm Drive (Sunwest Mobile Home Park Harlingen TX)

Mr. Neff is requesting a street closure on behalf of Sunwest Mobile Home Park for a block party they are hosting at the 1500 block of Sago Palm Drive in Harlingen Texas. The proposed location is located inside Sunwest Mobile Home Park. All the residents of the occupied lots within the 1500 block of Sago Palm Drive have provided their signature giving their approval for this street closure request. The block party will be for the residents to celebrate the end of their season. The street closure being requested is from 12:00 P.M. to 7:00 P.M. on March 9, 2024. The closing of the streets will ensure the safety of the public attending the event.

If approved, barricades are to be delivered by the City of Harlingen Streets Department prior to 4:00 P.M. on Friday, March 8, 2024, and removed from the roadway on March 9, 2024, at 8:00 P.M. A copy of the map is attached to this IDC.

The following streets are requested to be temporarily closed throughout the duration of the event.

- Close the south side intersection of Sago Palm Drive and Bamboo Circle North.
- Close the intersection of Sago Palm Drive and Bamboo Circle South.

	SIGNATURE	ID#	DATE
OFFICER / EMPLOYEE	<i>Benito Bravo</i>	3412	02/02/2024
SERGEANT / SUPERVISOR			
COMMANDER / MANAGER	<i>Charles Tal</i>	3019	2-2-2024
DEPUTY CHIEF	<i>Victor Sosa</i>	1933	2-2-2024
ASSISTANT CHIEF			
CHIEF OF POLICE	<i>Michael Renteria</i>	2088	2-7-24

January 27, 2024

Gabriel Gonzalez
City Manager
502 E. Tyler,
Harlingen, Texas

Dear Sir

After talking to the police department concerning the subject of street closure of a city street for the purpose of having a Block Party, I was informed that I needed to contact you.

I wish to close the south section of Sago Palm Dr, a street in Sunwest Mobile Home Park. I have enclosed a map of the area, with the requested section of the street highlighted. I have also enclosed the signatures of the residents on that section of street, who have no objections to the closing.

I am requesting the street closure for the date of March 9th, 2024, from 12:00pm until 7: oopm. For any questions I can be reached at (717) 443-3286 or e-mail at pnssvc58@gmail.com

Sincerely



Paul W. Neff

1506 Sago Palm Dr
Harlingen, Tx

(717) 443-3286

pnssvc58@gmail.com



RECEIVED
City Secretary's Office
JAN 29 2024
City of Harlingen

I the undersigned have no objections to the closing of the south section of Sago Palm Dr. (as highlighted on attached map), on March 9th 2024 for a Sunwest Mobile Home Park Block Party

Signatures of Residents of South Sago Palm DR

1502 Sago Palm Dr

Sanjandra Bell

1506 Sago Palm Dr

Marcena Neff Paul Neff

1508 Sago Palm Dr

Ells Bimmerly

1510 Sago Palm Dr

NA

1512 Sago Palm Dr

Antonio Ximenes Christine Ximenes

1514 Sago Palm Dr

Randy Alencas Judi Swenewald

1516 Sago Palm Dr

Maria Serna

1518 Sago Palm Dr

Virginia McCallum

1520 Sago Palm Dr

Frank D. Snow Jan H. Snow

1522 Sago Palm Dr

ABSOLUTLY "Yes" J.E.L. (REGGIE)

1524 Sago Palm Dr

Audrey Downie / B Downie

Benito Bravo - HPD

From: Manuel Tovar - HPD
Sent: Wednesday, January 31, 2024 5:15 PM
To: Orlando Gonzales - HPD; Benito Bravo - HPD; Jose J. Lopez - HPD; Robert W. Curry - HPD; Sergio Ruiz - HPD
Subject: FW: Street Closure Request - Sago Palm
Attachments: Sago Palm Dr. - Block Party.pdf



Sergeant Manuel Tovar #3464

District Representative Unit
1018 Fair Park Blvd Harlingen, Texas 78550
Work: (956)216-5401 Cell Phone: (956)897-1634

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From: Frances Pena - HPD <fpena@harlingentx.gov>
Sent: Wednesday, January 31, 2024 5:11 PM
To: Hector Leal - HPD <hleal@harlingentx.gov>; Charles Fechner - HPD <cfechner@harlingentx.gov>; Manuel Tovar - HPD <mtovar@harlingentx.gov>
Cc: Mike Kester - HPD <mkester@harlingentx.gov>; Danny Villarreal - HPD <dvillarreal@harlingentx.gov>
Subject: Street Closure Request - Sago Palm

DC Leal / Commander Fechner / Sgt. Tovar

please see attached street closure request that was sent to the City Manager. Please prepare necessary paperwork and forward to me so that we can submit it in a timely manner.

Thank you!

Frances Pena

Exe. Admin. Asst.

Office of the Chief of Police Michael Kester

Re: STREET CLOSURE REQUEST - BLOCK PARTY @ 1500 SAGO PALM DR.

Eduardo Alvarez - HFD <ealvarez@harlingentx.gov>

Wed 2/7/2024 4:00 PM

To: Frances Pena - HPD <fpena@harlingentx.gov>; Rafael Balderas - HFD <rbalderas@harlingentx.gov>; Ruben Balboa - HFD <rbalboa@harlingentx.gov>; Donna Henderson - HFD <dhenderson@harlingentx.gov>

HFD has no issues with these closures.

E. Alvarez.

Get [Outlook for iOS](#)

From: Frances Pena - HPD <fpena@harlingentx.gov>

Sent: Wednesday, February 7, 2024 3:03:20 PM

To: Eduardo Alvarez - HFD <ealvarez@harlingentx.gov>; Rafael Balderas - HFD <rbalderas@harlingentx.gov>; Ruben Balboa - HFD <rbalboa@harlingentx.gov>; Donna Henderson - HFD <dhenderson@harlingentx.gov>

Subject: STREET CLOSURE REQUEST - BLOCK PARTY @ 1500 SAGO PALM DR.

Good Afternoon Asst. Fire Chief Alvarez:

I would ask if you could please review the attached street closure request for the following event:

1. BLOCK PARTY @ 1500 SAGO PALM DR.

Please provide your recommendation so that I can include as an agenda item at the next City Commission meeting.

Thank you!

Frances Pena

Exe. Admin. Asst.

Office of the Chief of Police Michael Kester

HARLINGEN POLICE DEPT.

1018 Fair Park Blvd.

Harlingen, TX 78550

(956) 216-5403 office

(956) 216-5407 fax

email: fpena@harlingentx.gov



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7(d)

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to approve an ordinance on second and final reading amending Chapter 18, Master Fee schedule of the Harlingen Code of Ordinances establishing fees for adoption of domestic dogs and cats, owner claims and other services provided by the City of Harlingen as they relate to Chapter 6 Animals.

Prepared By (Print Name): Shannon Harvill
Title: Environmental Health Director

Signature: 

Brief Summary:

The City of Harlingen Health Department is requesting an ordinance of the City of Harlingen, Texas amending Chapter 18, Master Fee schedule of the Harlingen Code of Ordinances establishing fees for adoption of domestic dogs and cats, owner claims and other services provided by the City of Harlingen as they relate to Chapter 6 Animals:

Adoption fees:

Dogs - \$58 per animal which includes: Bordetella, De-Worming for Intestinal Parasites (1st Dose), Distemper/Parvo Vaccination, Heartworm Tested, Rabies Vaccination (Tag included), First dosage of flea/tick prevention, First dosage of heartworm prevention and Microchip.

Cats - \$46 per animal which includes: De-worming for Intestinal Parasites (1st dose), Aids Test, Feline Leukemia, Rabies Vaccination (Tag included) and Microchip

Owner Turn Ins: \$20 per animal and \$40 per litter

Owner Claim fees: \$5-10 per day per animal

****Any dog or cat over five (5) months old and has been at the shelter for 15 days or longer will NOT have an adoption fee.**

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount for this purpose? ☐ Yes ☐ No*

*If no, specify source of funding and amount requested:

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

City Manager's approval:  ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:  ☒ Yes ☐ No ☐ N/A

ORDINANCE NO. 2024-_____

AN ORDINANCE OF THE CITY OF HARLINGEN, TEXAS AMENDING CHAPTER 18, MASTER FEE SCHEDULE OF THE HARLINGEN CODE OF ORDINANCES ESTABLISHING FEES FOR ADOPTION OF DOMESTIC DOGS AND CATS, OWNER CLAIMS AND OTHER SERVICES PROVIDED BY THE CITY OF HARLINGEN AS THEY RELATE TO CHAPTER 6 ANIMALS: PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS PERTAINING TO THE FOREGOING.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HARLINGEN:

Section 1. That Chapter 18, Master Fee Schedule of the Code of Ordinances of the City of Harlingen is hereby amended by adding the adoption fees for domestic dogs and cats and the owner claim fee for the Harlingen Animal Shelter and to read as follows:

Adoption of Dogs	\$58 per animal which includes: Bordetella, De-Worming for Intestinal Parasites (1 st Dose), Distemper/Parvo Vaccination, Heartworm Tested, Rabies Vaccination (Tag included), First dosage of flea/tick prevention, First dosage of heartworm prevention and Microchip
Adoption of Cats	\$46 per animal which includes: De-worming for Intestinal Parasites (1 st dose), Aids Test, Feline Leukemia, Rabies Vaccination (Tag included) and Microchip
Owner Turn Ins	\$20 per animal \$40 per litter
Owner Claim	\$5-10 per day per animal

*** Any dog or cat over five (5) months old and has been at the shelter for 15 days or longer will NOT have an adoption fee.

That Chapter 18, Master Fee Schedule of the Code of Ordinances of the City of Harlingen is hereby amended by allowing the Animal Shelter Manager to have specials of up to 50% off the adoption fees for dogs and cats up to once a month on special days and holidays.

FINALLY ENACTED THIS _____ day of _____, 2024 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present, and

which was held in accordance with TEXAS GOVERNMENT CODE, TITLE 5, SUBTITLE A, CHAPTER 551.

CITY OF HARLINGEN

Norma Sepulveda, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary

AGENDA ITEM EXECUTIVE SUMMARY

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to approve a request for street closures for St. Patrick's Lager Jogger 5K Run event on Friday, March 15, 2024 from 6:30 p.m. to 7:30 p.m. beginning and ending at the Harlingen Field located at 1216 Fair Park Boulevard. Attachment (**Police**).

The following streets are requested to be temporarily closed throughout the duration of event beginning at 6:00 p.m. thru 10:00 p.m.:

- Fair Park Blvd. exit of main entrance to Harlingen Field
- West Teege Street / North "O" Street
- West Adams Street
- North "T" Street
- Northbound Frontage to turn around point
-

Prepared By (Print Name): Michael Kester
Title: Chief of Police

Signature:



Brief Summary:

Christina Mendiola, Assistant Director for Parks and Recreation is requesting for street closures / placement of barricades for the Lager Jogger 5K Run event on Friday, March 15, 2024 from 6:30 p.m. to 7:30 p.m. beginning and ending at the Harlingen Field located at 1216 Fair Park Boulevard. Attachment (**Police**).

The following streets are requested to be temporarily closed throughout the duration of event beginning at 6:00 p.m. thru 10:00 p.m.:

- Fair Park Blvd. exit of main entrance to Harlingen Field
- West Teege Street / North "O" Street
- West Adams Street
- North "T" Street
- Northbound Frontage to turn around point

The street closures will help to ensure the safety of the participants and visitors attending this event.

The Assistant Harlingen Fire Chief has reviewed the request and provided approval.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount for this purpose? ☐ Yes ☐ No*

*If no, specify source of funding and amount requested: N/A

Finance Director's approval:



☒ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

For Street Closures ONLY, Fire Chief's approval:

☒

Yes

☐

No

☐

N/A

City Manager's approval:

GG

☒

Yes

☐

No

☐

N/A

Comments:

City Attorney's approval:

☐

Yes

☐

No

☐

N/A



HARLINGEN POLICE DEPARTMENT
1018 FAIR PARK BLVD., HARLINGEN, TX 78550

INTER-DEPARTMENTAL COMMUNICATION
FRONT DESK: (956) 216-5401 ADMINISTRATION: (956) 216-5403

TO: Chief of Police

DATE: 2/12/24

FROM: Sergio Ruiz #4110

RE: Harlingen Park and Recreation Department (02/12/2024)

Requestor: Christina Mendiola 956-216-5950

Event Date: Friday, March 15, 2024

Time: 6:30pm – 7:30pm

Location: Harlingen Field 1216 Fair Park Blvd.

Street Closed: Fair Park Blvd exit of main entrance to Harlingen Field, W. Teege N. O St and W. Adams, N. T St. NB Frontage to Turn around point.

The Harlingen Parks and Recreation Department is having their **St. Patrick's Day Lager Jogger** on **Friday March 15th, 2024 from 6:30pm to 7:30pm** at the **Harlingen Field located 1216 Fair Park Blvd.**

They are requesting the closure of **Fair Park Blvd exit of main entrance to Harlingen Field, W. Teege N. O St. and W. Adams, N. T St. NB Frontage to Turn around point** for the safety of the run/walker attending the event.

I was advised by Cmdr. Charles Fechner that in 2023, they had Officers posted at every intersection along the route with barricades, due to in being held in the evening hours. Contact was made with Officer Carlos Diaz, he advised that there was a list of 6 Officers and a Supervisor who assisted with the event.

I am recommending for the street closure be granted and for the Harlingen Streets Department deliver and drop off barricades at the time specified for the event. Attached is a map and street closure request for the event that was submitted by the event coordinator.

Respectfully,

Sergio Ruiz #4110

	SIGNATURE	ID#	DATE
OFFICER / EMPLOYEE	Sergio Ruiz	4110	02/12/24
SERGEANT / SUPERVISOR			
COMMANDER / MANAGER			
DEPUTY CHIEF	H. Sosa	1933	2/12/24
ASSISTANT CHIEF			
CHIEF OF POLICE	M. [Signature]	2088	2-12-24



Parks & Recreation Lager Jogger

Date: Friday, March 15, 2024

Start/Finish: Harlingen Field, Harlingen, TX

Key Intersections that require assistance from Harlingen P.D.

Intersections

1. West Teege Ave. and Fair Park Blvd.
2. Fair Park and Frontage Road, North Bound Lane
3. Turn around @ Frontage Rd/W. Teege, N. Bound Lane

Time

6:30pm-7:30pm
6:30pm-7:30pm
6:30pm-7:30pm

Contact: Christina Mendiola, Recreation Supervisor

Cell: (956) 245-1222 or (956) 216-5950



St. Patrick's Day Festival

Christina Mendiola <cmendiola@harlingentx.gov>

Fri 2/9/2024 12:27 PM

To: Frances Pena - HPD <fpena@harlingentx.gov>

Cc: Jose J. Lopez - HPD <jjlopez@harlingentx.gov>; Benito Bravo - HPD <bbravo@harlingentx.gov>; Javier Mendez <jmendez@harlingentx.gov>; Armando Villela <avillela@harlingentx.gov>

 2 attachments (3 MB)

Lager Jogger Road Closure.docx; 2nd Annual Lager Jogger Run Route.png

Good afternoon Francis,

Attached is the road closure request for the St. Patrick's Day Festival on Friday, March 15 at Harlingen Field from 6pm-10pm. If you have any questions, please feel free to contact me.

Harlingen Parks and Recreation

Recreation Supervisor

Christina Mendiola

Lon C. Hill Bldg. 502 E. Tyler

(956) 245-1222

(956) 216-5950

cmendiola@harlingentx.gov

"Be Curious, Not Judgmental" -Ted Lasso

AGENDA ITEM EXECUTIVE SUMMARY

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to approve a request from Our Lady of Assumption Catholic Church to close West Lincoln Street in between South "L" Street and South "M" Street from 8:00 a.m. to 11:00 p.m. on Saturday, April 20, 2024 for their Annual Spring Kermes. Attachment (Police).

Prepared By (Print Name): Michael Kester
Title: Chief of Police

Signature: 

Brief Summary:

Rev. Fr. Ruben Delgado, Pastor for Our Lady of Assumption Catholic Church is requesting the closure of West Lincoln Street in between South "L" Street and South "M" Street from 8:00 a.m. to 11:00 p.m. on Saturday, April 20, 2024 for their Annual Spring Kermes

The street closure will help to ensure the safety of the visitors attending this event.

The Asst. Fire Chief has reviewed this request and provided his approval.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount ☐ Yes ☐ No*

*If no, specify source of funding and amount requested: N/A

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

For Street Closures ONLY, Fire Chief's approval: ☒ Yes ☐ No ☐ N/A

City Manager's approval:  ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:  ☒ Yes ☐ No ☐ N/A



HARLINGEN POLICE DEPARTMENT
1018 FAIR PARK BLVD., HARLINGEN, TX 78550

INTER-DEPARTMENTAL COMMUNICATION
FRONT DESK: (956) 216-5401 ADMINISTRATION: (956) 216 5403

TO: Chief of Police

DATE: 2/8/24

FROM: Sergio Ruiz #4110

RE: Our Lady of Assumption Catholic Church (02/08/2024)

Requestor: Rev. Fr. Ruben Delgado, Pastor

Event Date: Saturday, April 20, 2024

Time: 8:00am- 11:00pm

Location: Parking lot of Church 1313 W. Buchanan

Street Closed: W. Lincoln in between S. L St and S. M St

Father Ruben Delgado from Our Lady of Assumption is requesting a street closure for their Annual Spring Kermes. The event will be held on **Saturday, April 20th, 2024** in the church parking lot (one day celebration). The set up will begin at **8:00am** and will be over at **11:00pm**.

They are requesting to close **W. Lincoln in between S. L St. and S. M St.** for the safety of the public in attendance. The flow of traffic will not be affected in the area, due to over ways around the street closure.

I am recommending for the street closure be granted and for the Harlingen Streets Department deliver and drop off barricades at the time specified for the event. Attached is a map and street closure request for the event that was submitted by the event coordinator.

Respectfully,

Sergio Ruiz #4110

	SIGNATURE	ID#	DATE
OFFICER / EMPLOYEE	Sergio Ruiz	#4110	02/08/2024
SERGEANT / SUPERVISOR			
COMMANDER / MANAGER	Charles Tol	3019	2-8-24
DEPUTY CHIEF	Isabel Ruiz	1933	2-8-24
ASSISTANT CHIEF			
CHIEF OF POLICE	Mark White	2088	2-9-24



**Our Lady of Assumption Catholic Church
San Felipe Neri Mission
1313 W. Buchanan Ave.
Harlingen, TX 78550**

January 31, 2024

Mr. Michael Kester, Harlingen Chief of Police
City Manager, Mayor
& City Commissioners
City of Harlingen
1018 Fairpark Blvd., Harlingen, TX 78550



Ref: Street Closing for our Parish Kermes from 8 a.m. to 11:00 p.m. one day.

Dear Chief Kester:

Greetings!

I am Fr. Ruben Delgado, Pastor at Our Lady of the Assumption Catholic Church.

On Saturday, April 20, 2024. Our Lady of the Assumption Catholic Church will be having our annual Spring Kermes.

On behalf of our parish community, we request the following permission:

Permission from you and your department in closing of the Street at the 1300 block of West Lincoln Street.

We are requesting this item to be included on the agenda for the next City Commission meeting.

Approval of this request will help prevent any accidents to the children/community attending the Kermes.

We thank you and the City Commission for the support and commitment you have provided in the past years for this event and look forward to your continued support and wait for your response.

Sincerely,

Rev. Fr. Ruben Delgado, Pastor

Google Maps 1313 W Buchanan St



Map data ©2024 Google 100 ft

From: Ruben Balboa - HFD <rbalboa@harlingentx.gov>
Sent: Tuesday, February 13, 2024 3:16 PM
To: Frances Pena - HPD <fpena@harlingentx.gov>; Eduardo Alvarez - HFD <ealvarez@harlingentx.gov>; Rafael Balderas - HFD <rbalderas@harlingentx.gov>; Donna Henderson - HFD <dhenderson@harlingentx.gov>
Subject: RE: STREET CLOSURE REQUESTS

HFD has no issues

From: Frances Pena - HPD <fpena@harlingentx.gov>
Sent: Thursday, February 8, 2024 11:08 AM
To: Eduardo Alvarez - HFD <ealvarez@harlingentx.gov>; Rafael Balderas - HFD <rbalderas@harlingentx.gov>; Ruben Balboa - HFD <rbalboa@harlingentx.gov>; Donna Henderson - HFD <dhenderson@harlingentx.gov>
Subject: STREET CLOSURE REQUESTS

Good Morning Asst. Fire Chief Alvarez:

I would ask if you could please review the attached street closure requests for the following events:

1. AMENDED CLOSURES FOR DOWNTOWN @ SUNDOWN
2. OUR LADY OF ASSUMPTION CATHOLIC CHURCH

Please provide your recommendation so that I can include as an agenda item at the next City Commission meeting.

Thank you!

Frances Pena

Exe. Admin. Asst.
Office of the Chief of Police Michael Kester
HARLINGEN POLICE DEPT.
1018 Fair Park Blvd.
Harlingen, TX 78550
(956) 216-5403 office
(956) 216-5407 fax
email: fpena@harlingentx.gov

AGENDA ITEM EXECUTIVE SUMMARY

Meeting Date: February 21, 2024

Agenda Item:

Consideration and possible action to approve a request from the Harlingen Consolidated Independent School District (HCISD) for street closures for HCISD's graduation ceremonies being held on Friday, May 24, 2024 and Saturday, May 25, 2024 from 5:30 p.m. to 10:30 p.m. or until the ceremonies have ended. Attachment (Police).

- Harrison Avenue / 13th Street
- Jefferson Avenue / 13th Street
- Monroe Avenue / 12th Street
- Van Buren Avenue / 12th Street

Prepared By (Print Name): Michael Kester

Title: Chief of Police

Signature: 

Brief Summary:

Daniel Castillo, Director of Emergency Management & School Safety for the Harlingen Consolidated Independent School District (HCISD) is requesting street closures for HCISD's graduation ceremonies being held on Friday, May 24, 2024 and Saturday, May 25, 2024 from 5:30 p.m. to 10:30 p.m. or until the ceremonies have ended.

- Harrison Avenue / 13th Street
- Jefferson Avenue / 13th Street
- Monroe Avenue / 12th Street
- Van Buren Avenue / 12th Street

The street closures will help to ensure the safety of the visitors attending these events. The Harlingen Fire Chief has reviewed the request and provided approval.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount ☐ Yes ☐ No*

*If no, specify source of funding and amount requested:
N/A

Finance Director's approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

For Street Closures ONLY, Fire Chief's approval: ☒ Yes ☐ No ☐ N/A

City Manager's approval:  ☒ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:  ☒ Yes ☐ No ☐ N/A



HARLINGEN POLICE DEPARTMENT
1018 FAIR PARK BLVD., HARLINGEN, TX 78550

INTER-DEPARTMENTAL COMMUNICATION
FRONT DESK: (956) 216-5401 ADMINISTRATION: (956) 216-5403

TO: Chief of Police

DATE: 2/8/24

FROM: Sergio Ruiz #4110

RE: HCISD

Requestor: Daniel Castillo 956-430-9500 (02/08/2024)

Event Date: Friday, May 24th, 2024 and Saturday, May 25th, 2024

Time: 5:30pm through 10:30pm

Location: Boggus Stadium

Street Closed: 13th St in between Harrison and Jefferson Ave., Monroe and 12th St and Van Buren and 12th St., and all alleyways leading to 13th St. **(Just like the Football Game Friday's)**

HCISD is requesting a street closure for the HCISD Graduation Ceremonies for both High Schools. They are as follows:

- **Harlingen High School South's** graduation ceremony will take place on Friday, May 24, 2024 beginning at 8:00pm at Boggus Stadium.
- **Harlingen High School's** graduation ceremony will take place on Saturday, May 25, 2024 beginning at 8:00pm at Boggus Stadium.

We are requesting that **13th Street** area be closed/barricaded at **Harrison/13th, Jefferson/13th, Monroe/12th, and Van Buren/12th on both May 24th and May 25thth beginning at 5:00pm until approximately 10:30pm**, or until ceremonies are over (for both dates of 5/24 and 5/25).

I am recommending for the street closure be granted and for the Harlingen Streets Department deliver and drop off barricades at the time specified for the event. Attached is a map and street closure request that was submitted by the event coordinator.

Respectfully,

	SIGNATURE	ID#	DATE
OFFICER / EMPLOYEE	<i>Sergio Ruiz</i>	4110	02/08/24
SERGEANT / SUPERVISOR	<i>[Signature]</i>	3297	2-8-24
COMMANDER / MANAGER	<i>Charles Tech</i>	3019	2-8-24
DEPUTY CHIEF	<i>[Signature]</i>	1933	2-8-24
ASSISTANT CHIEF			
CHIEF OF POLICE	<i>[Signature]</i>	2088	2-8-24

HCISD Graduations- Street Closure Requests

Danny Castillo <danny.castillo@hcisd.org>

Thu 2/8/2024 1:03 PM

To: Mike Kester - HPD <mkester@harlingentx.gov>; Danny Villarreal - HPD <dvlillarreal@harlingentx.gov>; Frances Pena - HPD <fpena@harlingentx.gov>

Cc: Melissa Trevino2 <melissa.trevino2@hcisd.org>; Monica Kaufmann <monica.kaufmann@hcisd.org>; michelle mendez <michelle.mendez@hcisd.org>; Kenneth Lee <kenneth.lee@hcisd.org>

1 attachments (61 KB)

Graduation Street Closures Map copy.docx;

Chief Kester/Asst. Chief Villarreal-

Greetings from HCISD. Please accept this email as a request from HCISD to the City of Harlingen for street closures at 13th, Van Buren, and Monroe streets by Boggus Stadium similar to football game events. These requests will be for our upcoming graduation ceremonies to be held as follows:

- Harlingen High School South's graduation ceremony will take place on **Friday, May 24, 2024** beginning at 8:00pm at Boggus Stadium.
- Harlingen High School's graduation ceremony will take place on **Saturday, May 25, 2024** beginning at 8:00pm at Boggus Stadium.

We are requesting that 13th Street area be closed/barricaded at **Harrison/13th, Jefferson/13th, Monroe/12th, and Van Buren/12th** on both May 24th and May 25th beginning at **5:00pm** until approximately **10:30pm**, or until ceremonies are over (for both dates of 5/24 and 5/25).

I have attached a street closure map for your review and reference. Please do not hesitate to reach out to me if there is anything else needed from HCISD regarding this request.

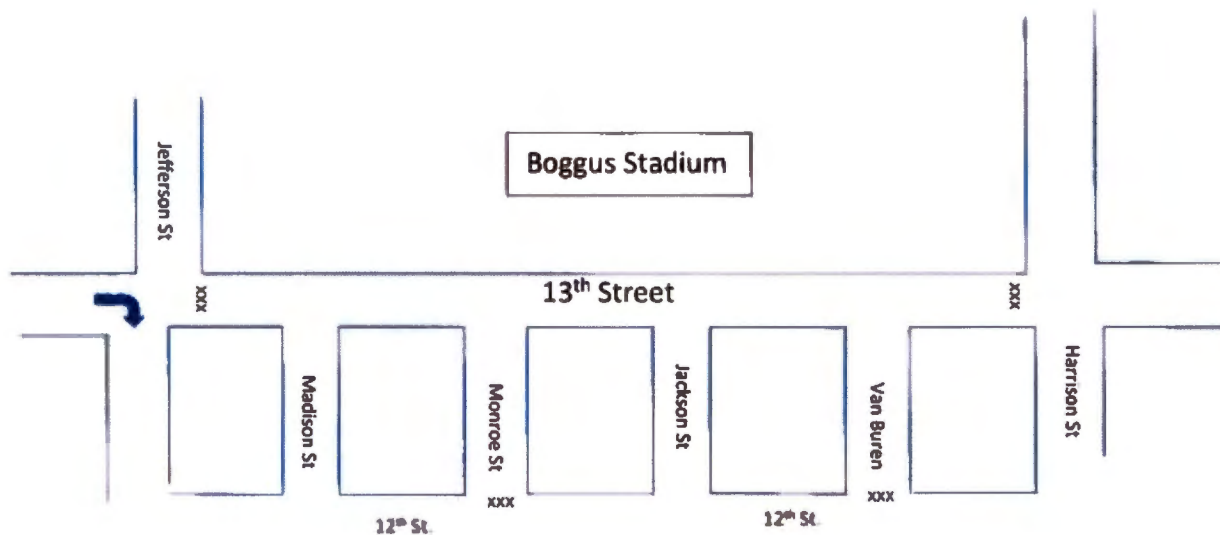
Respectfully Submitted-



Daniel Castillo
Director of Emergency Management & School Safety
407 N 177th Sunshine Strip, Harlingen, TX 79550
O (956) 410-9500
www.hcisd.org


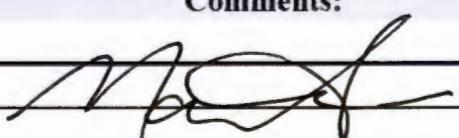


| We are HCISD



**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **February 21, 2024**

Agenda Item:
Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Texas Office of the Governor Fiscal Year 2025 Border Zone Fire Departments. Attachment (<i>Special Projects Department</i>).
Prepared By: Ana Hernandez, Mobility & Special Projects Director
Brief Summary:
The Office of the Governor's Homeland Security Grants Division has issued a funding announcement for the FY 2025 Border Zone Fire Departments (BZFD). The purpose of this program is to provide grants to professional fire departments along the Texas-Mexico border region for specialized equipment, maintenance, and medical supplies to support emergency services associated with border security activities and crime deterrence. Funding is authorized under the Texas General Appropriations Act, Article I, Rider 31 for Trustee Programs within the Office of the Governor.
The City will submit an application for equipment and/or supplies and direct operating expenses, as appropriate, in support of border security activities for an amount not to exceed \$250,000. A resolution authorizing the submission of a grant application is required by the grantor agency. Said resolution must clearly identify the name of the project for which funding is requested, the match commitment (if applicable), the name and title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant, and a written assurance that the City will return all funds to grantor in the event of loss or misuse of grant funds.
Funding (if applicable):
Are funds specifically designated in the current budget for the full amount (Yes/No):
*If no, specify source of funding and amount requested:
Finance Director's approval (Yes/No/NA):
Staff Recommendation:
Staff recommends approval of this resolution.
City Manager approval: 
Comments:
City Attorney's approval: 

RESOLUTION No. 2024-__

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
SUBMIT A GRANT APPLICATION TO THE OFFICE OF THE
GOVERNOR FISCAL YEAR 2025 BORDER ZONE FIRE
DEPARTMENTS.**

WHEREAS, the Office of the Governor's Homeland Security Grants Division through its Fiscal Year 2025 Border Zone Fire Departments (BZFD) Program provides grants to professional fire departments along the Texas-Mexico border region for specialized equipment, maintenance, and medical supplies to support emergency services in connection with border security activities; and,

WHEREAS, the City Commission finds it in the best interest of the citizens of Harlingen, Texas that the _____ be operated for 2025; and,

WHEREAS, the City Commission agrees to provide any applicable matching funds for the said project as required by the BZFD Program; and,

WHEREAS, the City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City Commission assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City Commission designates the City Manager, Mr. Gabriel Gonzalez, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission approves submission of the grant application for the _____ to the Office of the Governor.


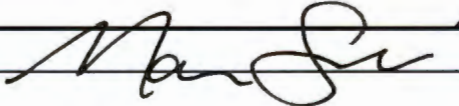
Passed and Approved this 21st of February 2024.

Norma Sepulveda, Mayor

Amanda C. Elizondo, City Secretary

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **February 21, 2024**

Agenda Item:
Consideration and possible action to approve a resolution authorizing the City Manager to submit multiple grant applications to the Texas Office of the Governor Fiscal Year 2025 State and Local Cybersecurity Grant Program. Attachment (<i>Special Projects Department</i>).
Prepared By: Ana Hernandez, Mobility & Special Projects Director
Brief Summary:
<p>The State and Local Cybersecurity Grant Program (SLCGP) supports cybersecurity efforts to address imminent cybersecurity threats to local information systems, including implementing investments that support local governments with managing and reducing systemic cyber risk associated with the following objectives:</p> <p>Objective 1 – Governance and Planning: Develop and establish appropriate governance structures, including developing, implementing, or revising cybersecurity plans, to improve capabilities to respond to cybersecurity incidents and ensure continuity of operations.</p> <p>Objective 2 – Assessment and Evaluation: Understand the current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.</p> <p>Objective 3 - Mitigation: Implement security protections commensurate with risk.</p> <p>Objective 4 – Workforce Development: Ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.</p> <p>SLCGP funds are made available through a Congressional appropriation to the United States Department of Homeland Security (DHS). The deadline to apply is March 14, 2024. The match requirement is 10% of the overall project cost. There is no maximum amount.</p> <p>The City will submit one or more applications under Objectives 1 - Governnace and Planning and under Objective 3 - Mitigation.</p>
Funding (If applicable):
Are funds specifically designated in the current budget for the full amount (Yes/No):
*If no, specify source of funding and amount requested:
Finance Director's approval (Yes/No/NA):
Staff Recommendation:
City Manager approval: 
Comments:
City Attorney's approval: 

RESOLUTION No. 2024-__

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
SUBMIT MULTIPLE GRANT APPLICATIONS TO THE OFFICE
OF THE GOVERNOR FISCAL YEAR 2025 STATE AND LOCAL
CYBERSECURITY GRANT PROGRAM.**

WHEREAS, the Office of the Governor is accepting applications to the Local Cybersecurity Grant Program (SLCGP), which aims to support cybersecurity efforts to address imminent cybersecurity threats to local information systems; and,

WHEREAS, the City Commission finds it in the best interest of the citizens of Harlingen, Texas that the City requests funding for the projects listed in Exhibit "A"; and,

WHEREAS, the City Commission agrees to provide any applicable matching funds for said projects as required by the SLCGP not to exceed 10 percent; and,

WHEREAS, the City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City Commission assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City Commission designates the City Manager, Mr. Gabriel Gonzalez, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission approves submission of one or multiple grant application(s) to the Office of the Governor as shown in Exhibit "A".

Passed and approved this 21st of February 2024.

Norma Sepulveda, Mayor

Amanda C. Elizondo, City Secretary


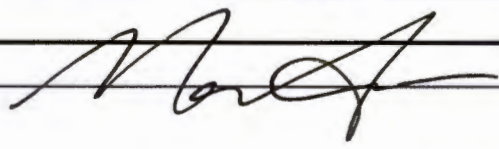
Exhibit “A”

DRAFT

7(3)

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **February 21, 2024**

Agenda Item: Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Fiscal Year 2023 Assistance to Firefighters Grant Program. Attachment (<i>Special Projects Department</i>).
Prepared By:
Brief Summary:
Funding (if applicable): Are funds specifically designated in the current budget for the full amount (Yes/No): *If no, specify source of funding and amount requested: Finance Director's approval (Yes/No/NA):
Staff Recommendation:
City Manager approval: 
Comments:
City Attorney's approval: 

RESOLUTION NO. 2024 - _____

**A RESOLUTION AUTHORIZING THE CITY OF
HARLINGEN FIRE DEPARTMENT TO SUBMIT A GRANT
APPLICATION TO THE FISCAL YEAR 2023 ASSISTANCE
TO FIREFIGHTERS GRANT PROGRAM.**

WHEREAS, the Fiscal Year 2023 Assistance to Firefighters Grant Program's (AFG) purpose is to enhance and support community resilience by providing firefighters with either operations and safety, training and equipment, or vehicle acquisition; and,

WHEREAS, the City Commission finds it in the best interest of the residents of Harlingen, Texas, to seek funding for a rescue vehicle to enhance the Harlingen Fire Department's capabilities; and,

WHEREAS, the City Commission agrees to provide a match commitment ranging between 10% to 25% of the amount requested; and,

WHEREAS, the City Commission designates the City Manager, Mr. Gabriel Gonzalez, to submit an AFG application on behalf of the Harlingen Fire Department.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approves the submission of this grant application.

Passed and approved this 21st of February 2024.

Norma Sepulveda, Mayor

Amanda C. Elizondo, City Secretary


74K)

City of Harlingen
Agenda Item Request Form

We, hereby request the following item to be added to the February 21, 2024, City Commission Agenda:

Consideration and possible action to approve the installation of speed humps in the following location:

1. Rio Panuco Avenue between Wood Ave., and Marco Ave.
2. 1300 South "M" Street
3. 300/400 Block of Oregon Street
4. 300/400 Block of Oklahoma Street
5. 300/400 Block of West Filmore
6. 2300 E. Van Buren Avenue



Rene Perez, Mayor Pro-Tem Dist 4



Frank Morales, Commissioner Dist 4

8(b)

**AGENDA ITEM
EXECUTIVE SUMMARY**


Meeting Date: **February 21, 2024**

Agenda Item:

Review of investment report for the City of Harlingen for quarter ending December 31, 2023.

Prepared By (Print Name): Robert Rodriguez

Title: Finance Director

Signature: 

Brief Summary:

The investment report shows the total amount of cash and investment transactions in summary and detail for all City Funds. The report includes types of investments, interest rates, maturity dates and portfolio composition.

Highlights:

\$86,713,534.17 Total Book Value of all City funds at December 31, 2023

939,504.02 Interest earned during quarter

99,559.53 Net Amortization/Accretion during quarter

1,039,063.55 Total Net income from investments

5.187% Yield to Maturity

83.2% Cash and Investments maturing within 0-3 months

5.7% Cash and Investments maturing within 3-6 months

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount for this purpose?

☐ Yes

☐ No*

*If no, specify source of funding and amount requested:

Finance Director's approval:

☒ Yes


☐ No

☐ N/A

Staff Recommendation:

Accept report.

City Manager's approval:



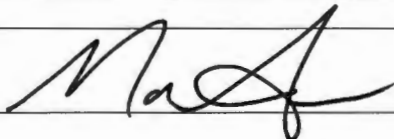
☒ Yes

☐ No

☐ N/A

Comments:

City Attorney's approval:



☐ Yes

☐ No

☐ N/A

INVESTMENT REPORT

FOR THE QUARTER
OCTOBER 1, 2023 TO DECEMBER 31, 2023

February 21, 20024



Portfolio Overview

Portfolio Summary

	Prior 30 Sep-23	Current 31 Dec-23
Par Value	74,148,724.15	87,155,855.41
Original Cost	73,910,983.70	86,648,238.23
Book Value	74,008,796.51	86,713,534.17
Market Value	73,999,911.65	86,739,449.16
Accrued Interest	13,839.29	59,555.52
Book Value Plus Accrued	74,022,635.79	86,773,089.70
Market Value Plus Accrued	74,013,750.94	86,799,004.68
Net Unrealized Gain/(Loss)	(8,884.86)	25,914.99

Income Summary

Current Period	1 Oct-23 to 31 Dec-23
Interest Income	939,504.02
Net Amortization/Accretion	99,559.53
Realized Gain/(Loss)	0.00
Net Income	1,039,063.55
Fiscal Year-to-Date	1 Oct-23 to 31 Dec-23
Net Income	1,039,063.55

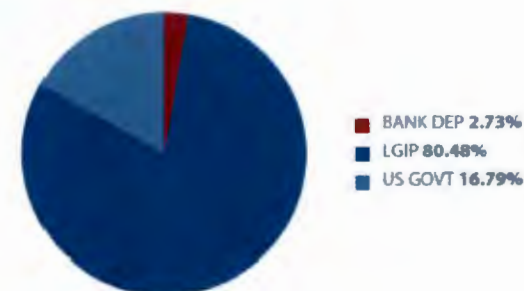
Portfolio Characteristics

	Prior 30 Sep-23	Current 31 Dec-23
Yield to Maturity	5.0959%	5.187%
Yield to Worst	5.0959%	5.187%
Days to Final Maturity	28	54
Days to Effective Maturity	28	54
Duration	0.54	0.84

Transaction Summary

Transaction Type	Quantity	Principal	Interest	Total Amount	Realized Gain/Loss
Buy	10,000,000.00	(9,598,046.88)	(47,814.21)	(9,645,861.09)	0.00
Maturity	(5,000,000.00)	5,000,000.00	0.00	5,000,000.00	0.00
Coupon	0.00	0.00	50,000.00	50,000.00	0.00

Asset Allocation

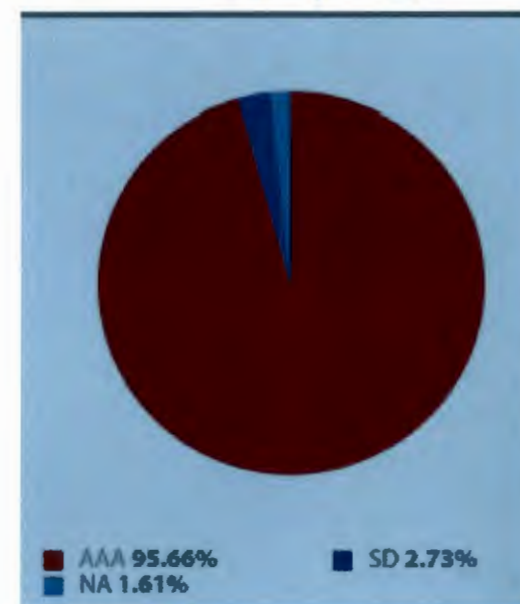


Credit Rating Summary

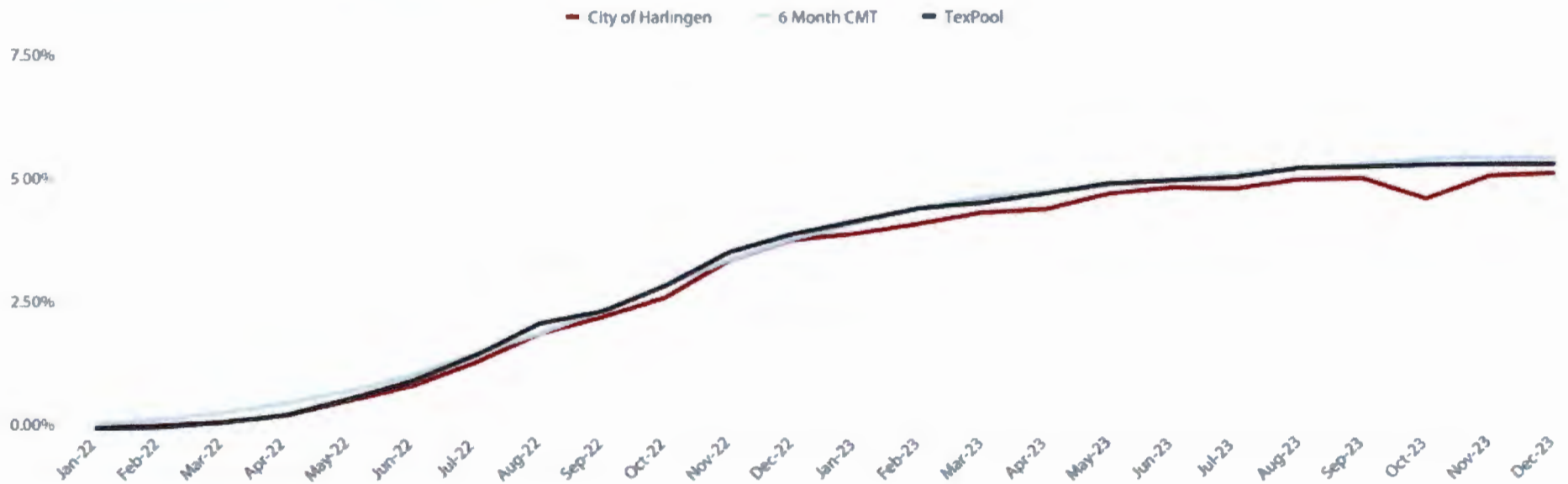
Rating Distribution

	Book Value	Portfolio Allocation
Secured Deposits (Insured or Collateralized)		
Demand Deposits	2,367,169.90	2.73%
Total Secured Deposits	2,367,169.90	2.73%
Local Government Investment Pools & Money Market Funds		
AAA	68,390,468.40	78.87%
NA	1,398,217.11	1.61%
Total Local Government Investment Pools & Money Market Funds	69,788,685.51	80.48%
Long Term Rating Distribution		
AAA	14,557,678.76	16.79%
Total Long Term Rating Distribution	14,557,678.76	16.79%
Portfolio Total	86,713,534.17	100.00%

Allocation by Rating



Benchmark Comparison



Yield Overview

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
City of Harlingen	0.06	0.09	0.17	0.30	0.59	0.90	1.37	1.95	2.30	2.69	3.44	3.85	3.99	4.19	4.41	4.48	4.79	4.91	4.89	5.07	5.10	4.67	5.13	5.19
6 Month CMT	0.12	0.21	0.34	0.54	0.78	1.12	1.55	1.96	2.43	2.93	3.45	3.87	4.20	4.50	4.72	4.84	4.95	5.07	5.20	5.29	5.38	5.47	5.50	5.48
TexPool	0.04	0.06	0.15	0.30	0.62	1.00	1.52	2.16	2.41	2.93	3.61	3.98	4.24	4.50	4.61	4.80	5.00	5.05	5.12	5.30	5.32	5.36	5.37	5.37

INVESTMENT REPORT

City of Harlingen

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October 1 to December 31, 2023



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Market Recap

The November bond market rally (the strongest since 1985) continued in December, driving the 12-month Treasury-bill yield to its lowest level since May. Whereas in November, the rally primarily resulted from an intangible shift in investor sentiment, December gains were fueled by encouraging progress on inflation and a growing sense that the Fed had not only completed its tightening campaign but would soon begin to cut rates.

There were plenty of economy releases to sift through in December, and although most of the data suggested growth was moderating in the final quarter of the year, the overriding theme was that inflation was retreating faster than expected. Fed officials had indicated all year that unemployment would have to rise, and GDP would have to weaken significantly in order to wrangle inflation down to their +2.0% target, but the idea that positive growth could coexist with lower prices became more of a reality as the year drew to a close.

The November CPI numbers were mostly on target. Falling prices at the gas pump contributed to a benign +0.1% rise in the overall number, while persistent housing costs pushed the core rate up +0.3% for the month. On a year-over basis, overall CPI retreated from +3.2% to +3.1%, while core CPI remained at +4.0%. But it was the second-tier inflation data that drew the attention of investors . . . and likely Fed officials. The November personal consumption expenditures (PCE) index fell -0.1% and core PCE rose just +0.1%, while the previous month's core reading was revised downward from +0.2% to +0.1%. On a year-over-year basis, the overall PCE price index was increasing at a +2.6% pace, and core PCE at a +3.2% rate. More importantly, over the last six months core PCE was up by just +1.9% on an annualized basis, indicating that the inflation measure preferred by Fed officials seemed to be on target through November. Adding to the positive inflation news was a downward revision to third quarter core PCE from +2.3% to +2.0%.

The FOMC meeting on December 21st turned out to be the most important news event of the month, (possibly the year). Fed officials, as expected, held the overnight target rate steady for the third straight meeting, while the updated dot plot (also no surprise) showed a lower funds rate at the end of next year. At the post-meeting press conference,

Chairman Jay Powell began his prepared comments by declaring inflation was still too high and added that the committee was proceeding carefully, which should have signaled a continuation of the Fed's patient, wait-and-see approach. In the Q&A that followed, Powell even mentioned that it was premature to declare victory on inflation, which hinted it was too early to dismiss the idea of rate hikes. But what the markets actually heard, loud and clear, was Powell's admission that the FOMC had discussed the timing of rate cuts. Until this point, rate cuts had not been mentioned at all by policymakers. In fact, the September dot plot had actually indicated one more 25 basis point hike this year, followed by two cuts in 2024. The December dot plot showed (just) three rates cuts next year. If sentiment wasn't so firmly established, investors might have recognized that the rally had already moved beyond Fed forecasts and sold off, but the buying frenzy just accelerated further. By the end of the December, the futures market had priced-in more than six rate cuts for next year, starting at the March FOMC meeting.

Whether Fed officials "proceed carefully" with just three cuts beginning in the second half of the year or follow the market's more aggressive lead, remains to be seen. The next move by committee members will most certainly be a rate cut, the questions are now *when will the rate cuts begin?* and *how low will the Fed go?*

Investment Officers' Certification

This report is prepared for the City of Harlingen (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Investment Officers

Portfolio Overview

Portfolio Summary

	Prior 30 Sep-23	Current 31 Dec-23
Par Value	74,148,724.15	87,155,855.41
Original Cost	73,910,983.70	86,648,238.23
Book Value	74,008,796.51	86,713,534.17
Market Value	73,999,911.65	86,739,449.16
Accrued Interest	13,839.29	59,555.52
Book Value Plus Accrued	74,022,635.79	86,773,089.70
Market Value Plus Accrued	74,013,750.94	86,799,004.68
Net Unrealized Gain/(Loss)	(8,884.86)	25,914.99

Income Summary

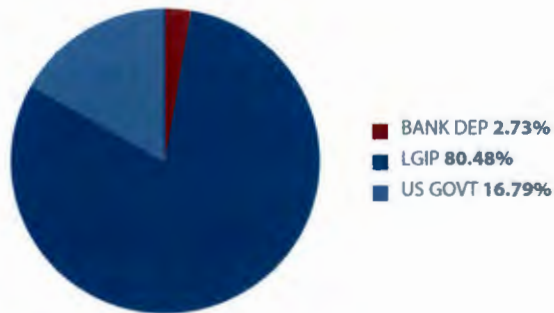
Current Period	1 Oct-23 to 31 Dec-23
Interest Income	939,504.02
Net Amortization/Accretion	99,559.53
Realized Gain/(Loss)	0.00
Net Income	1,039,063.55

Fiscal Year-to-Date	1 Oct-23 to 31 Dec-23
Net Income	1,039,063.55

Portfolio Characteristics

	Prior 30 Sep-23	Current 31 Dec-23
Yield to Maturity	5.095%	5.187%
Yield to Worst	5.095%	5.187%
Days to Final Maturity	28	54
Days to Effective Maturity	28	54
Duration	0.54	0.84

Asset Allocation

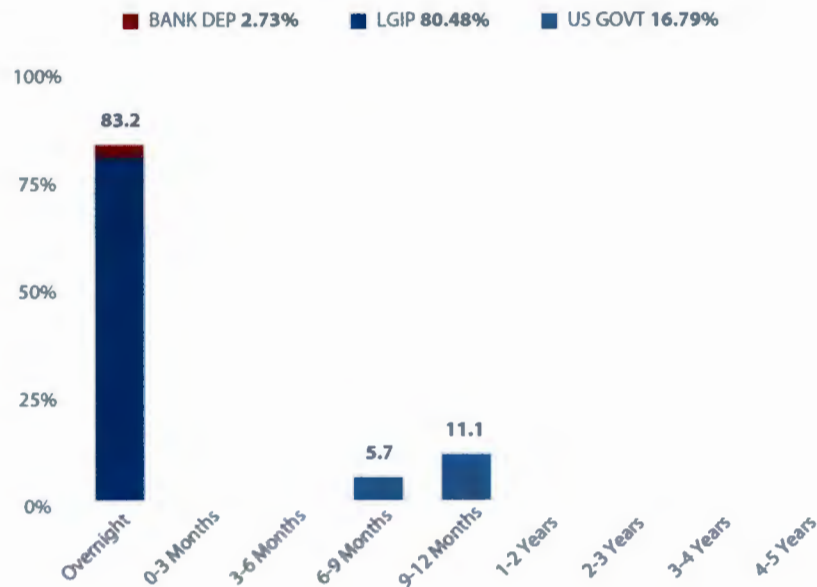


Transaction Summary

Transaction Type	Quantity	Principal	Interest	Total Amount	Realized Gain/Loss
Buy	10,000,000.00	(9,598,046.88)	(47,814.21)	(9,645,861.09)	0.00
Maturity	(5,000,000.00)	5,000,000.00	0.00	5,000,000.00	0.00
Coupon	0.00	0.00	50,000.00	50,000.00	0.00

Portfolio Overview

Maturity Distribution by Security Type



Top Ten Holdings

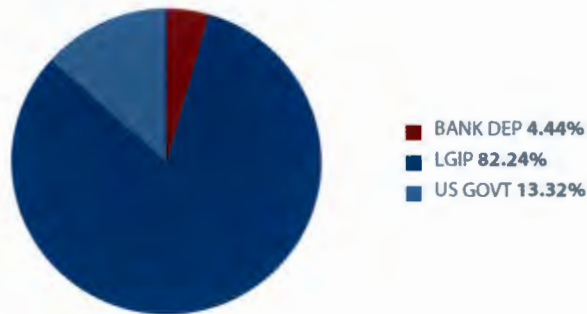
Issuer	Allocation
TEXPOOL	78.87%
United States Department of The Treasury	16.79%
FROST	2.73%
PCB	1.61%

Maturity Distribution by Security Type

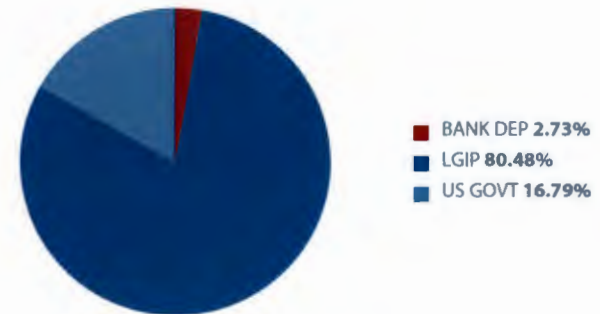
Security Type	Overnight	0-3 Months	3-6 Months	6-9 Months	9-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Portfolio Total
BANK DEP	2,367,169.90	—	—	—	—	—	—	—	—	2,367,169.90
LGIP	69,788,685.51	—	—	—	—	—	—	—	—	69,788,685.51
US GOVT	—	—	—	4,933,172.48	9,624,506.29	—	—	—	—	14,557,678.76
Total	72,155,855.41	—	—	4,933,172.48	9,624,506.29	—	—	—	—	86,713,534.17

Asset Allocation

Asset Allocation by Security Type as of
30-Sep-2023



Asset Allocation by Security Type as of
31-Dec-2023



Book Value Basis Security Distribution

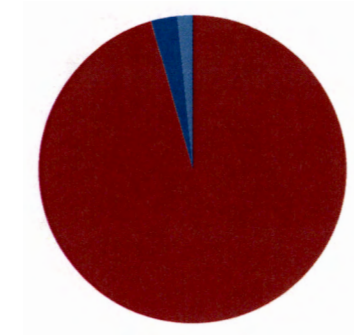
Security Type	Prior Balance 30-Sep-23	Prior Allocation 30-Sep-23	Change in Allocation	Current Balance 31-Dec-23	Current Allocation 31-Dec-23	Yield to Maturity
BANK DEP	3,285,583.19	4.44%	(1.71%)	2,367,169.90	2.73%	0.070%
LGIP	60,863,140.96	82.24%	(1.76%)	69,788,685.51	80.48%	5.364%
US GOVT	9,860,072.36	13.32%	3.47%	14,557,678.76	16.79%	5.171%
Portfolio Total	74,008,796.51	100.00%		86,713,534.17	100.00%	5.187%

Credit Rating Summary

Rating Distribution

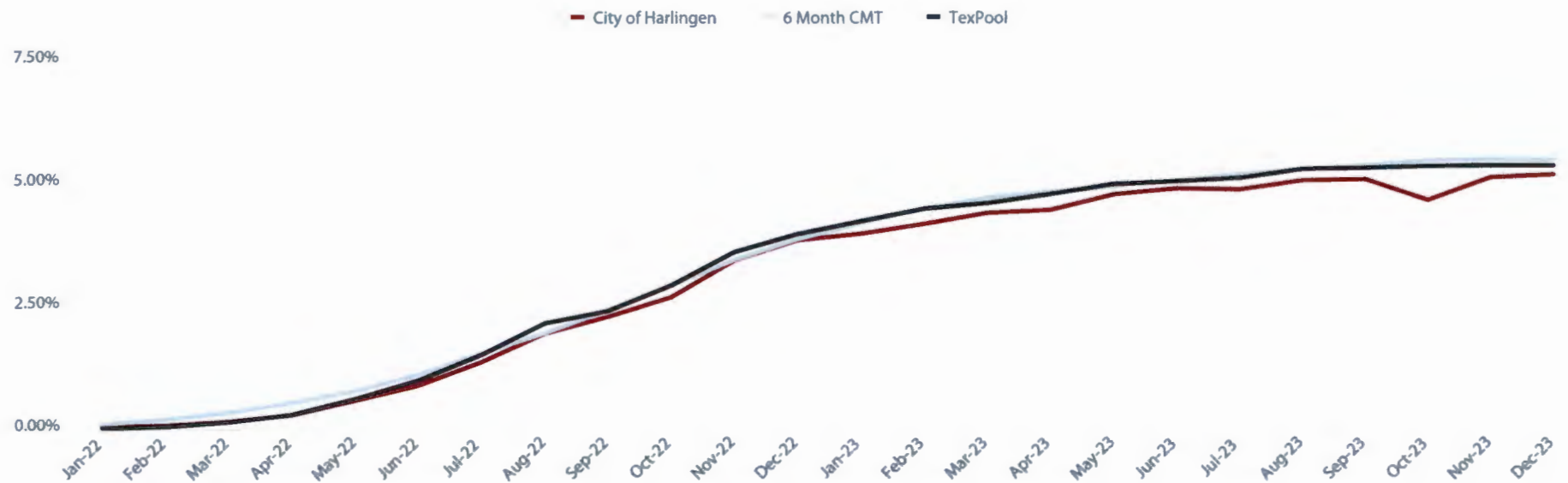
	Book Value	Portfolio Allocation
Secured Deposits (Insured or Collateralized)		
Demand Deposits	2,367,169.90	2.73%
Total Secured Deposits	2,367,169.90	2.73%
Local Government Investment Pools & Money Market Funds		
AAA	68,390,468.40	78.87%
NA	1,398,217.11	1.61%
Total Local Government Investment Pools & Money Market Funds	69,788,685.51	80.48%
Long Term Rating Distribution		
AAA	14,557,678.76	16.79%
Total Long Term Rating Distribution	14,557,678.76	16.79%
Portfolio Total	86,713,534.17	100.00%

Allocation by Rating



■ AAA 95.66%
 ■ SD 2.73%
 ■ NA 1.61%

Benchmark Comparison



Yield Overview

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
City of Harlingen	0.06	0.09	0.17	0.30	0.59	0.90	1.37	1.95	2.30	2.69	3.44	3.85	3.99	4.19	4.41	4.48	4.79	4.91	4.89	5.07	5.10	4.67	5.13	5.19
6 Month CMT	0.12	0.21	0.34	0.54	0.78	1.12	1.55	1.96	2.43	2.93	3.45	3.87	4.20	4.50	4.72	4.84	4.95	5.07	5.20	5.29	5.38	5.47	5.50	5.48
TexPool	0.04	0.06	0.15	0.30	0.62	1.00	1.52	2.16	2.41	2.93	3.61	3.98	4.24	4.50	4.61	4.80	5.00	5.05	5.12	5.30	5.32	5.36	5.37	5.37

Fund Overview

Fund Name	Prior Book Value	Prior Market Value	Changes to Market Value	Current Book Value	Current Market Value	Net Income	Days to Final Mty	YTM	YTW
City Operation Accounts	3,285,583.19	3,285,583.19	479,803.82	3,765,387.01	3,765,387.01	6,813.55	1	1.931%	1.931%
General Fund	70,147,900.30	70,139,015.44	12,230,174.68	82,343,275.13	82,369,190.12	1,024,371.99	56	5.334%	5.334%
Other Special Revenue Funds	575,313.02	575,313.02	29,559.01	604,872.03	604,872.03	7,878.01	1	5.369%	5.369%
Total	74,008,796.51	73,999,911.65	12,739,537.51	86,713,534.17	86,739,449.16	1,039,063.55	54	5.187%	5.187%

Detail of Security Holdings

CUSIP	Settle Date	Security Type	Security Description	CPN	Maturity Date	Next Call Date	Call Type	Par Value	Purch Price	Original Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW	Rating
City Operation Accounts																		
FROST2102		BANK DEP	Frost-Consolidated Cash		12/31/23			1,412,810.20	100.000	1,412,810.20	1,412,810.20	100.000	1,412,810.20	1		0.070	0.070	SD
FROST2110		BANK DEP	Frost-Payroll		12/31/23			351,975.03	100.000	351,975.03	351,975.03	100.000	351,975.03	1		0.070	0.070	SD
FROST2129		BANK DEP	Frost-CDBG Operating		12/31/23			39,735.79	100.000	39,735.79	39,735.79	100.000	39,735.79	1		0.070	0.070	SD
FROST2137		BANK DEP	Frost-CDBG Housing Rev		12/31/23			41,014.17	100.000	41,014.17	41,014.17	100.000	41,014.17	1		0.070	0.070	SD
FROST2145		BANK DEP	Frost-CDBG Escrow		12/31/23			14,152.35	100.000	14,152.35	14,152.35	100.000	14,152.35	1		0.070	0.070	SD
FROST2153		BANK DEP	Frost-Health Ins		12/31/23			468,987.92	100.000	468,987.92	468,987.92	100.000	468,987.92	1		0.070	0.070	SD
FROST2161		BANK DEP	Frost-Cafeteria Plan		12/31/23			36,493.14	100.000	36,493.14	36,493.14	100.000	36,493.14	1		0.070	0.070	SD
FROST2617		BANK DEP	Frost-Federal Forfeiture		12/31/23			1,001.62	100.000	1,001.62	1,001.62	100.000	1,001.62	1		0.070	0.070	SD
FROST2625		BANK DEP	Frost-State Forfeiture		12/31/23			999.68	100.000	999.68	999.68	100.000	999.68	1		0.070	0.070	SD
PCB0452		LGIP	PCB-CDBG Operating		12/31/23			12,701.03	100.000	12,701.03	12,701.03	100.000	12,701.03	1		5.081	5.081	NA
PCB1805		LGIP	PCB-Cafeteria Plan		12/31/23			26,282.16	100.000	26,282.16	26,282.16	100.000	26,282.16	1		5.081	5.081	NA
PCB3001		LGIP	PCB-Health Ins		12/31/23			49,365.17	100.000	49,365.17	49,365.17	100.000	49,365.17	1		5.081	5.081	NA
PCB6002		LGIP	PCB-CDBG Housing Revl		12/31/23			1,003.67	100.000	1,003.67	1,003.67	100.000	1,003.67	1		5.081	5.081	NA
PCB7504		LGIP	PCB-State Forfeiture		12/31/23			636.08	100.000	636.08	636.08	100.000	636.08	1		5.081	5.081	NA
PCB7703		LGIP	PCB-Consolidated Cash		12/31/23			1,301,203.29	100.000	1,301,203.29	1,301,203.29	100.000	1,301,203.29	1		5.081	5.081	NA
PCB8903		LGIP	PCB-CDBG Escrow		12/31/23			1,003.67	100.000	1,003.67	1,003.67	100.000	1,003.67	1		5.081	5.081	NA
PCB9605		LGIP	PCB-Federal Forfeiture		12/31/23			1,003.67	100.000	1,003.67	1,003.67	100.000	1,003.67	1		5.081	5.081	NA
PCB9801		LGIP	PCB-Payroll		12/31/23			5,018.37	100.000	5,018.37	5,018.37	100.000	5,018.37	1		5.081	5.081	NA
Total City Operation Accounts								3,765,387.01		3,765,387.01	3,765,387.01		3,765,387.01	1		1.931	1.931	
General Fund																		
TEXPOOL		LGIP	TexPool		12/31/23			67,785,596.37	100.000	67,785,596.37	67,785,596.37	100.000	67,785,596.37	1		5.369	5.369	AAA
91282CFG1	08/11/23	US GOVT	U.S. Treasury Note	3.250	08/31/24			5,000,000.00	97.887	4,894,335.94	4,933,172.48	98.797	4,939,843.75	244		5.336	5.336	AAA
91282CDN8	12/07/23	US GOVT	U.S. Treasury Note	1.000	12/15/24			10,000,000.00	95.980	9,598,046.88	9,624,506.29	96.438	9,643,750.00	350		5.086	5.086	AAA
Total General Fund								82,785,596.37		82,277,979.19	82,343,275.13		82,369,190.12	56		5.334	5.334	
Other Special Revenue Funds																		
TXPL043		LGIP	TexPool-State Forfeitures		12/31/23			141,276.11	100.000	141,276.11	141,276.11	100.000	141,276.11	1		5.369	5.369	AAA

Detail of Security Holdings

CUSIP	Settle Date	Security Type	Security Description	CPN	Maturity Date	Next Call Date	Call Type	Par Value	Purch Price	Original Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW	Rating
TXPL044		LGIP	TexPool-Federal Forfeitures		12/31/23			463,595.92	100.000	463,595.92	463,595.92	100.000	463,595.92	1		5.369	5.369	AAA
Total Other Special Revenue Funds								604,872.03		604,872.03	604,872.03		604,872.03	1		5.369	5.369	
Grand Total								87,155,855.41		86,648,238.23	86,713,534.17		86,739,449.16	54		5.187	5.187	

Earned Income

CUSIP	Security Type	Security Description	Beginning Accrued	Interest Earned	Interest Rec'd/ Sold/Matured	Interest Purchased	Ending Accrued	Disc Accr/Prem Amort	Net Realized Gain/Loss	Net Income
City Operation Accounts										
FROST2102	BANK DEP	Frost-Consolidated Cash	0.00	636.34	636.34	0.00	0.00	0.00	0.00	636.34
FROST2110	BANK DEP	Frost-Payroll	0.00	56.98	56.98	0.00	0.00	0.00	0.00	56.98
FROST2129	BANK DEP	Frost-CDBG Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FROST2137	BANK DEP	Frost-CDBG Housing Rev	0.00	6.89	6.89	0.00	0.00	0.00	0.00	6.89
FROST2145	BANK DEP	Frost-CDBG Escrow	0.00	3.08	3.08	0.00	0.00	0.00	0.00	3.08
FROST2153	BANK DEP	Frost-Health Ins	0.00	77.31	77.31	0.00	0.00	0.00	0.00	77.31
FROST2161	BANK DEP	Frost-Cafeteria Plan	0.00	10.43	10.43	0.00	0.00	0.00	0.00	10.43
FROST2617	BANK DEP	Frost-Federal Forfeiture	0.00	1.07	1.07	0.00	0.00	0.00	0.00	1.07
FROST2625	BANK DEP	Frost-State Forfeiture	0.00	1.15	1.15	0.00	0.00	0.00	0.00	1.15
PCB0452	LGIP	PCB-CDBG Operating	0.00	66.93	66.93	0.00	0.00	0.00	0.00	66.93
PCB1805	LGIP	PCB-Cafeteria Plan	0.00	102.73	102.73	0.00	0.00	0.00	0.00	102.73
PCB3001	LGIP	PCB-Health Ins	0.00	785.93	785.93	0.00	0.00	0.00	0.00	785.93
PCB6002	LGIP	PCB-CDBG Housing Revl	0.00	3.67	3.67	0.00	0.00	0.00	0.00	3.67
PCB7504	LGIP	PCB-State Forfeiture	0.00	2.53	2.53	0.00	0.00	0.00	0.00	2.53
PCB7703	LGIP	PCB-Consolidated Cash	0.00	5,032.80	5,032.80	0.00	0.00	0.00	0.00	5,032.80
PCB8903	LGIP	PCB-CDBG Escrow	0.00	3.67	3.67	0.00	0.00	0.00	0.00	3.67
PCB9605	LGIP	PCB-Federal Forfeiture	0.00	3.67	3.67	0.00	0.00	0.00	0.00	3.67
PCB9801	LGIP	PCB-Payroll	0.00	18.37	18.37	0.00	0.00	0.00	0.00	18.37
Total City Operation Accounts			0.00	6,813.55	6,813.55	0.00	0.00	0.00	0.00	6,813.55
General Fund										
912797FT9	US GOVT	U.S. Treasury Bill	0.00	0.00	0.00	0.00	0.00	48,093.03	0.00	48,093.03
TEXPOOL	LGIP	TexPool	0.00	876,910.43	876,910.43	0.00	0.00	0.00	0.00	876,910.43
91282CFG1	US GOVT	U.S. Treasury Note	13,839.29	41,071.43	0.00	0.00	54,910.71	25,007.09	0.00	66,078.52
91282CDN8	US GOVT	U.S. Treasury Note	0.00	6,830.60	50,000.00	(47,814.21)	4,644.81	26,459.41	0.00	33,290.01
Total General Fund			13,839.29	924,812.46	926,910.43	(47,814.21)	59,555.52	99,559.53	0.00	1,024,371.99
Other Special Revenue Funds										

Earned Income

CUSIP	Security Type	Security Description	Beginning Accrued	Interest Earned	Interest Rec'd/ Sold/Matured	Interest Purchased	Ending Accrued	Disc Accr/Prem Amort	Net Realized Gain/Loss	Net Income
TXPL043	LGIP	TexPool-State Forfeitures	0.00	1,817.77	1,817.77	0.00	0.00	0.00	0.00	1,817.77
TXPL044	LGIP	TexPool-Federal Forfeitures	0.00	6,060.24	6,060.24	0.00	0.00	0.00	0.00	6,060.24
Total Other Special Revenue Funds			0.00	7,878.01	7,878.01	0.00	0.00	0.00	0.00	7,878.01
Grand Total			13,839.29	939,504.02	941,601.99	(47,814.21)	59,555.52	99,559.53	0.00	1,039,063.55

Investment Transactions

CUSIP	Trade Date	Settle Date	Security Type	Security Description	Coupon	Maturity Date	Call Date	Par Value	Price	Principal Amount	Interest Purchased/Received	Total Amount	Realized Gain/Loss	YTM	YTW
General Fund															
Buy															
91282CDN8	12/05/23	12/07/23	US GOVT	U.S. Treasury Note	1.000	12/15/24		10,000,000.00	95.980	9,598,046.88	47,814.21	9,645,861.09	0.00	5.086	5.086
Total Buy								10,000,000.00		9,598,046.88	47,814.21	9,645,861.09	0.00		
Coupon															
91282CDN8	12/15/23	12/15/23	US GOVT	U.S. Treasury Note	1.000	12/15/24		0.00		0.00	50,000.00	50,000.00	0.00	—	—
Total Coupon								0.00		0.00	50,000.00	50,000.00	0.00		
Maturity															
912797FT9	12/07/23	12/07/23	US GOVT	U.S. Treasury Bill	0.000	12/07/23		(5,000,000.00)	100.000	5,000,000.00	0.00	5,000,000.00	0.00	—	—
Total Maturity								(5,000,000.00)		5,000,000.00	0.00	5,000,000.00	0.00		

Investment Transactions Totals

Transaction Type	Quantity	Principal Amount	Interest	Total Amount	Realized G/L	YTM	YTW
Total Buy	10,000,000.00	(9,598,046.88)	(47,814.21)	(9,645,861.09)	0.00	5.086	5.086
Total Maturity	(5,000,000.00)	5,000,000.00	0.00	5,000,000.00	0.00	5.396	5.396
Total Coupon	0.00	0.00	50,000.00	50,000.00	0.00		

Amortization and Accretion

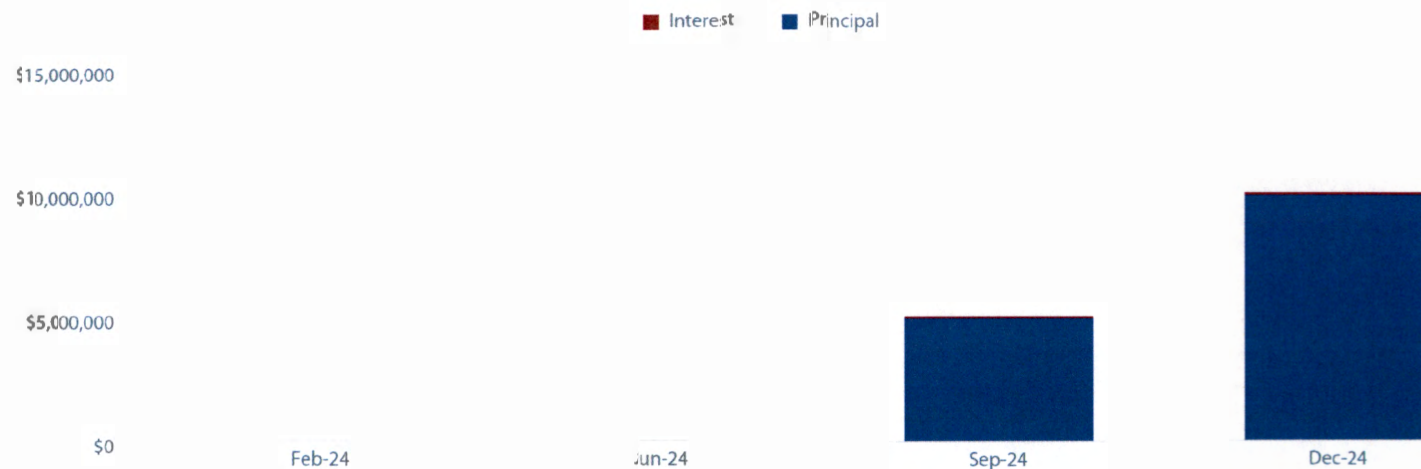
CUSIP	Settle Date	Security Type	Security Description	Purchase Qty	Orig Price	Original Cost	Amort/Accr for Period	Total Amort/Accr Since Purch	Remaining Disc/Premium	Ending Book Value
General Fund										
912797FT9	06/06/23	US GOVT	U.S. Treasury Bill	0.00	0.000	0.00	48,093.03	0.00	0.00	0.00
91282CFG1	08/11/23	US GOVT	U.S. Treasury Note	5,000,000.00	97.887	4,894,335.94	25,007.09	38,836.54	(66,827.52)	4,933,172.48
91282CDN8	12/07/23	US GOVT	U.S. Treasury Note	10,000,000.00	95.980	9,598,046.88	26,459.41	26,459.41	(375,493.71)	9,624,506.29
Total General Fund				15,000,000.00		14,492,382.82	99,559.53	65,295.94	(442,321.24)	14,557,678.76
Grand Total				15,000,000.00		14,492,382.82	99,559.53	65,295.94	(442,321.24)	14,557,678.76

Projected Cash Flows

CUSIP	Security Description	Post Date	Interest	Principal	Total Amount
General Fund					
91282CFG1	U.S. Treasury Note	02/29/24	81,250.00		81,250.00
91282CDN8	U.S. Treasury Note	06/17/24	50,000.00		50,000.00
91282CFG1	U.S. Treasury Note	09/03/24	81,250.00		81,250.00
91282CFG1	U.S. Treasury Note	09/03/24		5,000,000.00	5,000,000.00
91282CDN8	U.S. Treasury Note	12/16/24	50,000.00		50,000.00
91282CDN8	U.S. Treasury Note	12/16/24		10,000,000.00	10,000,000.00
Grand Total			262,500.00	15,000,000.00	15,262,500.00

Projected Cash Flows Totals

Month and Year	Interest	Principal	Total Amount
February 2024	81,250.00		81,250.00
June 2024	50,000.00		50,000.00
September 2024	81,250.00	5,000,000.00	5,081,250.00
December 2024	50,000.00	10,000,000.00	10,050,000.00
Total	262,500.00	15,000,000.00	15,262,500.00



Disclosures & Disclaimers

As a courtesy to investors this information: (1) is provided for informational purposes only; (2) should not be construed as an offer to sell or a solicitation of an offer to buy any security; and (3) does not replace customer statements.

This report is designed to provide general information and is not intended to provide specific legal, investment, accounting, tax or other professional advice.

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Investing in fixed income securities involves interest rate risk, credit risk, and inflation risk. Interest rate risk is the possibility that bond prices will decrease because of an interest rate increase. When interest rates rise, bond prices and the values of fixed income securities fall. When interest rates fall, bond prices and the values of fixed income securities rise. Credit risk is the risk that a company will not be able to pay its debts, including the interest on its bonds. Inflation risk is the possibility that the interest paid on an investment in bonds will be lower than the inflation rate, decreasing purchasing power.

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10(a)

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: February 21, 2024

Agenda Item:

Consideration and possible action to approve an ordinance on first reading amending the City of Harlingen's budget for Fiscal Year 2024.

Prepared By (Print Name): Robert Rodriguez

Title: Finance Director

Signature:



Brief Summary:

This budget amendment allocates funds for prior fiscal year unspent encumbrances, awards, grants, and other revenues and expenditures not included in the current fiscal year approved budget. Exhibit "A" displays total revenues, expenditures, and estimated fund balances by fund after the amendment. Exhibit "B" displays detailed changes in revenues and expenditures by account number.

General Fund –

Revenues increased by \$17,000

- \$17,000 Department Requests
 - Street Use Fee/Sanitation Department-Monthly Transfer Funds \$12,000
 - Outside sources/sponsors for It's Time Texas Community Challenge \$5,000

Expenditures increased by \$4,024,666

- \$2,015,275 Encumbrance Rollovers
- \$2,009,391 Department Requests
 - Legal – No budget was added for utility expenses \$700
 - HR/Risk – To cover increase cost for property & casualty insurance \$162,835
 - MIS – Expenses for Cybersecurity incident of October 16th \$170,664
 - Police – Audio/Video Recording equipment with utility \$396,000
 - Police – Mapping Software of major accidents approved by CC on 2/4/24 \$48,236
 - Police – LEOSE remaining balance from previous years \$21,215
 - Public Works – Purchase of unit approved by CC on 2/7/24 \$50,350
 - Public Works – Sidewalk on Dixieland improvement project approved by CC on 12/6/23 \$23,441
 - Public Works – AFA TxDOT Interchange Landscaping Maintenance Agreement \$91,051
 - Public Works – Purchase of Tractor and Boom Mower approved by CC on 2/7/24 \$277,330
 - Public Works – Purchase of unit approved by CC on 2/7/24 \$50,350
 - Public Works – Purchase of striping machine approved by CC on 2/7/24 \$26,043
 - Parks & Recreation – Materials for 2024 It's Time Texas Community Challenge \$5,000
 - Parks – Boy's & Girl's approved by CC to be moved from CDBG budget \$30,000
 - Library – Repair to the Library Kiosk in the park \$10,000
 - Planning – Under budgeted for loan payment \$6,469
 - Health – Car allowance was not budgeted \$4,800
 - Health – Start operations for Harlingen Animal Shelter \$504,483
 - Public Buildings – Purchase of unit approved by CC on 2/7/24 \$50,350
 - Building Insp – Deputy Chief Building Position \$80,074

Tennis Court

Expenditures increased by \$5,673

- \$5,673 Encumbrance Rollovers

Hotel/Motel

Expenditures increased by \$165,780

- \$165,780 Encumbrance Rollovers

Harlingen CVB

Expenditures increased by \$11,775

- \$11,775 Encumbrance Rollovers

Grant Award Fund – Restricted Fund –

Revenues Increased by \$1,234,375

- \$ 1,234,375 Grant revenue
 - Police - Federal Pass Thru / Homeland Security Grant \$2,402
 - Health – Federal Pass Thru / COVID19-HHS0010763000001 \$166,852
 - Outside Sources/Harlingen Housing Authority \$1,065,121

Expenditures Increased by \$11,241,028

- \$2,948,249 Encumbrance Rollovers
- \$8,292,779 Awards and Grants
 - Police – Homeland Security \$2,402
 - CDBG – Los Vecinos Street Improvements Project \$1,065,121
 - Health – Roll over of funds from FY 23 \$166,852
 - Health – Revised budget for PHIG grant \$97,646
 - ARPA – ARPA Funds for HWWS \$5,358,547
 - ARPA – ARPA Funds \$1,602,211

Public, Educational, and Governmental Programming (PEG) –

Expenditures increased by \$196,993

- \$196,993 Encumbrance Rollovers

Harlingen Convention Center Fund –

Expenditures increased by \$19,125

- \$ 19,125 department requests
 - Convention Center-Christmas Tree Setup/Breakdown/Storage \$19,125

Federal Forfeitures Fund –

Expenditures increased by \$221,559

- \$ 1,559 Encumbrance Rollovers
- \$ 220,000 department requests
 - Police – Purchases to be made through out the fiscal year \$220,000

State Forfeitures Fund –

Revenues increased by \$60,000

- \$ 60,000 department requests
 - Police – Purchases & Travel & Training to be used through out the fiscal year \$60,000

Infrastructure Fund –

Expenses increased by \$186,242

- \$186,242 Encumbrance Rollovers

Municipal Auditorium Fund –

Revenues decreased by -\$47,360

- -\$ 47,360 department requests
 - Transfer in From / Hotel Motel Fund – Monthly Transfer Funds -\$47,360

Expenditures increased by \$375

- \$375 Encumbrance Rollovers

Sanitation Fund –

Expenses increased by \$711,091

- \$586,091 Encumbrance Rollovers
- \$125,000 department requests
 - Svcs & Chrgs-General/Small Claims-Unfunded – Settlement and release of Routeware contract \$125,000

Harlingen Arts and Heritage Museum –

Revenues decreased by -\$29,680

- -\$29,680 Department requests
 - Transfer in From / Hotel Motel Fund – Monthly Transfer Funds -\$29,680

Expenses increased by \$375

- \$375 Encumbrance Rollovers

Tony Butler Golf Course Fund –

Expenses decreased by -\$170,991

- -\$170,991 Department requests
 - Other Financing Uses-Debt/Debt Service-Interest – Correction to expense account -\$182,832
 - Other Financing User-Debt/Debt Service – Interest-Under budgeted for interest on outside mowing equipment \$4,605
 - Personnel Svcs - Benefits/City Health Insurance – was not budgeted \$7,200
 - Personnel Svcs – Benefits/Life Insurance – was not budgeted \$36

Motor Vehicle/Warehouse Fund –

Expenses increased by \$332,884

- \$332,884 Encumbrance Rollovers

Total – Revenues increased by (\$1,174,335) - Expenditures increased by (\$17,006,575)

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount for this purpose?

☐ Yes ☐ No*

*If no, specify source of funding and amount requested:

Finance Director's approval:

☒ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

City Manager's approval:

☐ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:

☐ Yes ☐ No ☐ N/A

Departmental Budget Projections and Requests
Department Request
Fiscal Year 2024

Exhibit A

203 Days of Operation

Fund	Estimated Beginning Fund Balance	Projected Revenues	Requested Expenditures	Revenues Over(Under) Expenditures	Estimated Ending Fund Balance
General Fund	\$ 37,474,442	\$ 57,856,945	\$ 61,244,474	\$ (3,387,529)	\$ 34,086,913
Tennis Court	179,651	209,603	208,282	1,321	180,972
Hotel / Motel	2,240,780	1,744,680	1,194,280	550,400	2,791,180
Catastrophic Emergency	844,628	32,400	25,000	7,400	852,028
Free Trade Bridge	553,368	178,040	100,000	78,040	631,408
Convention and Visitors Bureau	362,042	594,325	654,041	(59,716)	302,326
Award Programs - Restricted	427,989	17,612,146	27,268,240	(9,656,094)	(9,228,105)
Public, Educational, and Governmental Programming	1,121,005	147,760	496,993	(349,233)	771,772
Harlingen Convention Center	1,567,579	27,900	19,125	8,775	1,576,354
Federal Forfeitures	434,128	139,573	446,559	(306,986)	127,142
State Forfeitures	134,256	35,515	120,000	(84,485)	49,771
Tax Increment Financing No. 1	1,472,726	284,332	2,000	282,332	1,755,058
Tax Increment Financing No. 2	2,612,698	588,332	2,000	586,332	3,199,030
Tax Increment Financing No. 3	470,391	903,473	572,000	331,473	801,864
Debt Service	584,481	4,725,249	4,702,826	22,423	606,904
Infrastructure	1,870,254	1,875,100	2,002,342	(127,242)	1,743,012
Municipal Auditorium*	807,460	278,925	320,177	(41,252)	766,208
Sanitation/Sanitary Landfill*	15,004,900	10,471,500	10,788,598	(317,098)	14,687,802
Harlingen Arts and Heritage Museum*	48,349	92,821	123,113	(30,292)	18,057
Municipal Golf Course*	(613,134)	881,724	1,318,301	(436,577)	(1,049,711)
Motor Vehicle Warehouse*	7,919,568	2,612,980	2,578,432	34,548	7,954,116
Health Insurance*	579,718	6,049,565	6,045,366	4,199	583,917
Lon C. Hill Memorial Library	72,063	24,873	88,000	(63,127)	8,936
Total	\$ 76,169,342	\$ 107,367,761	\$ 120,320,149	\$ (12,952,388)	\$ 63,216,954

*Working capital presented in place of fund balance.

ORDINANCE NO. 2024-__

AN ORDINANCE AMENDING THE REVENUE AND EXPENDITURE BUDGET FOR THE CITY OF HARLINGEN, TEXAS, FOR FISCAL YEAR OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024. PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE, AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

WHEREAS, the City Manager of the City of Harlingen has prepared and presented to the City Commission Budget Amendment No. 1 for Fiscal Year October 1, 2023 through September 30, 2024; and

WHEREAS, amending the current fiscal year budget is desirable for clarity and is required by law: now therefore

BE IT ORDAINED BY THE CITY OF HARLINGEN:

SECTION I. That an amendment to the budget of the City of Harlingen, Texas for the fiscal year October 1, 2023 and ending September 30, 2024 (exclusive of the revenues and expenditures of the Harlingen Waterworks System, Valley International Airport, Harlingen Community Improvement Board Fund, Harlingen Economic Development Corporation Fund, Harlingen Downtown Improvement District Fund, and the Community Development Block Grant Fund) in the total amount of One Million, One Hundred Seventy-Four Thousand, Three Hundred Thirty-Five Dollars (\$1,174,335) in revenues and Seventeen Million, Six Thousand, Five Hundred Seventy-Five Dollars (\$17,006,575) in expenditures is hereby adopted. A summary of the budget adopted is hereby attached to this Ordinance and incorporated herein as Exhibit A and the complete detailed budget adopted by this Ordinance is incorporated herein by reference and shall be made available for public inspection at the office of the City Secretary during regular business hours.

SECTION II. That the City Manager of the City of Harlingen, Texas, is hereby authorized to increase the budget by the amount of purchase orders outstanding as of September 30, 2023.

SECTION III. That the City Manager of the City of Harlingen, Texas, is hereby authorized to increase the budget by the amount of funds recovered for repair or replacement of property or equipment damaged by others.

SECTION IV. That the City Secretary of the City of Harlingen, Texas is hereby authorized and directed to cause a true and correct copy of the caption of this Ordinance to be published in a newspaper having general circulation in the City of Harlingen, Cameron County, Texas.

FINALLY ENACTED THIS _____ day of _____, 2024 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, TITLE 5, SUBTITLE A., CHAPTER 551.

CITY OF HARLINGEN

Norma Sepulveda, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary

Exhibit B
City of Harlingen
Budget Amendment No. 1
Fiscal Year 2024

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
GENERAL FUND						
Revenues						
Street Use Fee / Sanitation Department	001-0000-303-60-02		12,000		12,000	Monthly Transfer Funds Corrected
Outside Sources / Sponsors	001-0000-371-05-00		5,000		5,000	2024 It's Time Texas Community Challenge-recognized in acct#001-0000-201-97-01
Total General Fund Revenues		\$	\$	17,000	\$	\$ 17,000
Expenditures						
City Manager - Svcs & Chrgs - General / Technical Services	001-1101-411-30-11				-	
Legal - Svcs & Chrgs - General / Utilities/Communications	001-1201-412-30-01		700		700	No budget was added for utility expenses
Public Relations / State of the City Address	001-1301-414-67-00			327	327	ROLL OVER POW#6740-FAST SIGN
Admin Services-Svcs & Chrgs - General / Professional Services	001-1399-413-30-10			9,750	9,750	ROLL OVER POW#4852-EVERGREEN
Admin Services-Svcs & Chrgs - Misc / Leaves & Fishes	001-1399-413-39-35			75,000	75,000	ROLL OVER POW#4552-LOAVES & FISHES RIO GRANDE VALLEY
Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-1399-413-39-99			3,263	3,263	ROLL OVER POW#7270-LONE STAR PRINTING & MORE
Capital Outlay / Office Furniture & Equipm	001-1399-904-80-31			1,783	1,783	ROLL OVER POW#7363-INSIGHT
HR/Risk - General / Insurance	001-2001-421-30-40		162,835		162,835	increase cost for property & casualty insurance
Municipal Court - Svcs & Chrgs - General / Equipment Rental/Lease	001-2215-422-30-21			513	513	ROLL OVER POW#4209-XEROX
Municipal Court - Svcs & Chrgs - Maint / Software Maintenance	001-2215-422-31-41			1,418	1,418	ROLL OVER POW#5559-TYLER TECHNOLOGIES
Municipal Court - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-2215-422-39-99			285	285	ROLL OVER POW#4057-CULLIGAN
MIS - Supplies - General / Equipment Non Capital	001-2220-422-20-80			50	50	ROLL OVER POW#4720-INSIGHT PUBLIC SECTOR
MIS - Svcs & Chrgs - Maint / Cybersecurity	001-2220-422-31-50		170,664		170,664	Expenses for Cybersecurity incident of October 16th-TML will be covering \$50,000 of the \$220,000 total
MIS - Capital Outlay / Office Furniture & Equipm	001-2220-904-80-31			14,734	14,734	ROLL OVER POW#7225-INSIGHT PUBLIC SECTOR
MIS - Capital Outlay / Miscellaneous Equipment	001-2220-904-80-34			1,222	1,222	ROLL OVER POW#7225-INSIGHT PUBLIC SECTOR
MIS - Capital Outlay / Software	001-2220-905-80-61			5,850	5,850	ROLL OVER POW#5273-Superion-waiting on final invoice
MIS - Capital Outlay / Software	001-2220-905-80-61			6,240	6,240	ROLL OVER POW#5274-Superion-waiting on final invoice
Police - Supplies - General / Ammunition	001-3010-501-20-23			14,823	14,823	ROLL OVER POW#3934-GT Distributors Ammo on back order Request submitted
Police - Capital Outlay / Other Than Bldgs	001-3010-904-80-21			22,204	22,204	ROLL OVER POW#5447-Circle Industries-services not yet completed Request submitted
Police - Capital Outlay / Motor Vehicles & Heavy Equip	001-3010-904-80-32			6,733	6,733	ROLL OVER POW#4198-Oana Safety Supply-waiting for units to be delivered. Request submitted
Police - Capital Outlay / Motor Vehicles & Heavy Equip	001-3010-904-80-32			360,151	360,151	ROLL OVER POW#4215-SILSBEE FORD Request submitted
Police-Capital Outlay / Miscellaneous Equipment	001-3010-904-80-34		396,000		396,000	To provide Audio/Video recording equipment with utility for this FY. Approved by CC on Nov 1, 2023
Police-Capital Outlay / Miscellaneous Equipment	001-3010-904-80-34		48,236		48,236	Purchase mapping software of major accidents approved by CC on 2/7/24
Police - Svcs & Chrgs - General / Regis. Travel & Training	001-3011-501-30-31		21,215		21,215	Requesting the remaining balance of the LEOSE Grant from previous years to be added to FY 24
Police - Svcs & Chrgs - General / Medical Examinations	001-3015-502-30-13			50	50	ROLL OVER POW#3787-VALLEY NIGHT CLINIC
Fire - Supplies - General / Uniform & Safety Supplies	001-3510-511-20-20			522	522	ROLL OVER POW#6539-GALLS
Fire - Svcs & Chrgs - General / Utilities/Communications	001-3510-511-30-01			8,932	8,932	ROLL OVER POW#1699-SOUTH TEXAS COMMUNICATIONS
Fire - Svcs & Chrgs - Maint / Internal Service Charges	001-3510-511-31-51			1,021	1,021	ROLL OVER POW#5838-MATT BROWN AUTO BODY SHOP
Engineering - Svcs & Chrgs - General / Professional Services	001-5005-602-30-10			2,655	2,655	ROLL OVER POW#4512-EARTHCO
Engineering - Svcs & Chrgs - General / Professional Services	001-5005-602-30-10			7,919	7,919	ROLL OVER POW#5006-PROFESSIONAL SVC IND
Engineering - Svcs & Chrgs - General / Professional Services	001-5005-602-30-10			1,495	1,495	ROLL OVER POW#5467-TERRACON CONSULTANTS, INC
Engineering - Svcs & Chrgs - General / Professional Services	001-5005-602-30-10			2,359	2,359	ROLL OVER POW#5749-PROFESSIONAL SVC
Engineering - Svcs & Chrgs - Maint / Software Maintenance	001-5005-602-31-41			1,800	1,800	ROLL OVER POW#4513-ESRI
Engineering - Capital Outlay / Imprints Other Than Bldgs	001-5005-903-80-21			15,221	15,221	ROLL OVER POW#9324-AMSTAR, INC PW2036

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Public Works - Supplies - General / Equipment Non-Capital	001-5010-611 20-80			7,362	7,362	ROLL OVER POW86953-CUBIC ITS, INC
Public Works - Capital Outlay / Motor Vehicles & Heavy Equi	001-5010-904 80-32		50,350		50,350	Purchase unit approved by CC on 2/7/24
Public Works - Capital Outlay / Miscellaneous Equipment	001-5010-904 80-34			14,400	14,400	ROLL OVER POW86072-Cubit ITS, Inc -Waiting on traffic controller products
Public Works - Supplies - General / Street Materials	001-5015-612 20-70			20,517	20,517	ROLL OVER POW83806-UPPER VALLEY MATERIALS
Public Works - Supplies - General / Street Materials	001-5015-612 20-70		23,441		23,441	Sidewalk on Dixeland improvement project approved by CC on Dec. 6, 2023
Public Works - Svcs & Chrgs - General / Laundry & Uniform Svcs	001-5015-612 30-20			710	710	ROLL OVER POW83859-UNIFIRST
Public Works - Svcs & Chrgs - Equipment Rental/Lease	001-5015-612 30-21			4,754	4,754	ROLL OVER POW87322 EQUIPMENT SHARE
Public Works - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-5015-612 39-99		91,051		91,051	1684 TxDOT INTERCHANGE LANDSCAPE MAINTENANCE AFA
Public Works - Capital Outlay / Motor Vehicles & Heavy Equi	001-5015-904 80-32			255,039	255,039	ROLL OVER POW85130-FREIGHTLINER OF AUSTIN. Request submitted
Public Works - Capital Outlay / Motor Vehicles & Heavy Equi	001-5015-904 80-32		277,330		277,330	Purchase Tractor & Boom Mower approved by CC on 2/7/24
Public Works - Capital Outlay / Motor Vehicles & Heavy Equi	001-5015-904 80-32		50,350		50,350	Purchase unit approved by CC on 2/7/24
Public Works - Capital Outlay / Miscellaneous Equipment	001-5015-904 80-34		26,043		26,043	Purchase of string machine approved by CC on 2/7/24
Public Works - Svcs & Chrgs - Maint / Internal Service Charges	001-5016-613 31-51			3,218	3,218	ROLL OVER POW87303-KINLOCH EQUIP
Public Works - Svcs & Chrgs - Maint / Internal Service Charges	001-5016-613 31-51			485	485	ROLL OVER POW87342-UNITED DIESEL & LIFT
Public Works - Capital Outlay / Motor Vehicles & Heavy Equi	001-5016-904 80-32			499,443	499,443	ROLL OVER POW83945-Doggett Freightliner-Waiting to receive unit
Parks and Recreation - Svcs & Chrgs - General / Equipment Rental/Lease	001-6001-801 30-21			153	153	ROLL OVER POW84516-XEROX
Parks and Recreation - Supplies - General / Chemical & Medical Suppl	001-6010-802 20-10			675	675	ROLL OVER POW87103-AQUATIC COMMERCIAL SOLUTIONS
Parks and Recreation - Supplies - General / Maintenance Supplies	001-6010-802 20-40			435	435	ROLL OVER POW83951-GUJARDO TURF FARMS
Parks and Recreation - Supplies - General / Maintenance Supplies	001-6010-802 20-40			615	615	ROLL OVER POW86634-CENTRAL PLUMBING & ELECTRIC SUPPLY
Parks and Recreation - Svcs & Chrgs - General / Utilities/Other	001-6010-802 30-03			949	949	ROLL OVER POW84281-HARLINGEN IRRIGATION DISTRICT
Parks and Recreation - Svcs & Chrgs - General / Laundry & Uniform Svcs	001-6010-802 30-20			60	60	ROLL OVER POW83966-UNIFIRST
Parks and Recreation - Svcs & Chrgs - General / Laundry & Uniform Svcs	001-6010-802 30-20			5,652	5,652	ROLL OVER POW84742-UNIFIRST
Parks and Recreation - Svcs & Chrgs - General / Equipment Rental/Lease	001-6010-802 30-21			1,295	1,295	ROLL OVER POW87222-SUNBELT RENTALS
Parks and Recreation - Improvmts Other Than Bldgs	001-6010-802 31-21			2,999	2,999	ROLL OVER POW86193-ACS FENCE
Parks and Recreation - Capital Outlay / Buildings	001-6010-902 80-11			5,300	5,300	ROLL OVER POW82414-GOMEZ MENDEZ SAENZ
Parks and Recreation - Capital Outlay / Motor Vehicles & Heavy Equi	001-6010-904 80-32			67,694	67,694	ROLL OVER POW87173-BOSWELL ELUFF FORD
Parks and Recreation - Capital Outlay / Miscellaneous Equipment	001-6010-904 80-34			49,458	49,458	ROLL OVER POW86422-MONTONDO TRAILER
Parks and Recreation - Capital Outlay / Miscellaneous Equipment	001-6010-904 80-34			6,804	6,804	ROLL OVER POW87347-HOLIDAY OUTDOOR DECOR
Parks and Recreation - Supplies - Misc / Miscellaneous Supplies	001-6020-802 29-99		5,000		5,000	To purchase materials for the 2024 It's Time Texas Community Challenge
Parks and Recreation - Svcs & Chrgs - General / Advertising	001-6020-803 30-18			1,070	1,070	ROLL OVER POW85378-VALLEY MORNING STAR
Parks and Recreation - Svcs & Chrgs - General / Equipment Rental/Lease	001-6020-803 30-21			545	545	ROLL OVER POW87222-SUNBELT RENTALS
Parks and Recreation - Svcs & Chrgs - Misc / Teen Services Contract	001-6020-803 39-01		30,000		30,000	Approved by CC to be moved from CDBG Budget
Parks and Recreation - Supplies - General / Chemical & Medical Suppl	001-6030-804 20-10			163	163	ROLL OVER POW85725-THE LIFEGUARD STORE
Parks and Recreation - Supplies - General / Chemical & Medical Suppl	001-6030-804 20-10			2,987	2,987	ROLL OVER POW87103-AQUATIC COMMERCIAL SOLUTIONS
Parks and Recreation - Svcs & Chrgs - Maint / Buildings Maintenance	001-6030-804 31-11			2,800	2,800	ROLL OVER POW85555-SOUTH TEXAS POOLS
Parks and Recreation - Svcs & Chrgs - Maint / Buildings Maintenance	001-6030-804 31-11			500	500	ROLL OVER POW86502-BUD'S QUALITY PLUMB NG
Parks and Recreation - Svcs & Chrgs - Maint / Improvmts Other Than Bldgs	001-6030-804 31-21			1,081	1,081	ROLL OVER POW86230-LEWIS ELECTRIC MOTORS
Parks and Recreation - Svcs & Chrgs - Maint / Miscellaneous Equip Maint	001-6030-804 31-34			1,476	1,476	ROLL OVER POW86460-ALANIS CONSTRUCTION CO
Library - Supplies - Misc / Miscellaneous Supplies	001-6210-811 29-99			212	212	ROLL OVER POW87046 DB DESIGNS
Library - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-6210-811 39-99			262	262	ROLL OVER POW87046 DB DESIGNS
Library - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-6210-811 39-99		10,000		10,000	Repair to the Library kiosk in the Park
Planning & Dev - Svcs & Chrgs - Maint / Software Maintenance	001-7001-701 31-41			33,060	33,060	ROLL OVER POW80160 SUPERIOR
Planning & Dev - Svcs & Chrgs - Maint / Software Maintenance	001-7001-701 31-41			3,296	3,296	ROLL OVER POW85128 SUPERIOR
Non-Departmental - Other Financing Uses-Debt / Debt Service - Interest	001-7090-951 90-02		6,469		6,469	Under budgeted for the loan payment
Health - Personnel Services - Pay / Car Allowance	001-7205-721 10-08		4,800		4,800	Car allowance was not budgeted
Health-Animal Shelter - Personnel Services - Pay / Salaries - Full Time	001-7217-729 10-01		217,196		217,196	Harlingen Animal Shelter Start Operations Budget

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Health Animal Shelter - Personnel Services - Pay / Salaries - Part-Time	001-7217-729.10-02		46,800		46,800	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / City FICA	001-7217-729.11-01		16,368		16,368	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / City Medicare	001-7217-729.11-02		3,628		3,628	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / City TMRS	001-7217-729.11.11		23,338		23,338	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / City Health Insurance	001-7217-729.11.21		57,593		57,593	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / Life Insurance	001-7217-729.11.22		312		312	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Personnel Svcs - Benefits / Worker's Compensation	001-7217-729.11.31		502		502	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - General / Office Supplies	001-7217-729.20.01		381		381	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - General / Office Equip/Furn Non-Cap	001-7217-729.20.02		888		888	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - General / Cleaning & Janitorial Sup	001-7217-729.20.04		14,756		14,756	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - General / Chemical & Medical Suppl	001-7217-729.20.10		2,770		2,770	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - General / Uniform & Safety Suppl e	001-7217-729.20.20		300		300	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Supplies - Misc / Miscellaneous Supplies	001-7217-729.29.99		84,451		84,451	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Svcs & Chrgs - Maint / Fuel	001-7217-729.31.52		5,000		5,000	Harlingen Animal Shelter Start Operations Budget
Health Animal Shelter - Capital Outlay / Motor Vehicls & Heavy Equi	001-7217-904.80-32		30,000		30,000	Harlingen Animal Shelter Start Operations Budget
Public Buildings - Supplies - General / Office Equip/Furn Non-Cap	001-7220-723.20.02			2,319	2,319	ROLL OVER POWB7231-Mity-lite-stage replacement
Public Buildings - Supplies - General / Equipment Non-Capital	001-7220-723.20.80			9,741	9,741	ROLL OVER POWB7231-Mity-lite-stage replacement
Public Buildings - Svcs & Chrgs - General / Professional Services	001-7220-723.30.10			3,500	3,500	ROLL OVER POWB7366-Casa Engineering Civil & Survey ng-OD structural Review & Inspection
Public Buildings - Svcs & Chrgs - General / Laundry & Uniform Svcs	001-7220-723.30.20			876	876	ROLL OVER POWB3965-UNIFIRST
Public Buildings - Svcs & Chrgs - Maint / Buildings Maintenance	001-7220-723.31.11			2,745	2,745	ROLL OVER POWB6675-Harlingen Glass-Ial Cell Window
Public Buildings - Svcs & Chrgs - Maint / Buildings Maintenance	001-7220-723.31.11			2,712	2,712	ROLL OVER POWB6588-Alamo Doors -Fire Station #8 Overhead Door #1
Public Buildings - Svcs & Chrgs - Maint / Buildings Maintenance	001-7220-723.31.11			664	664	ROLL OVER POWB6253-ALLIED FIRE PROTECTION
Public Buildings - Svcs & Chrgs - Maint / Buildings Maintenance	001-7220-723.31.11			2,300	2,300	ROLL OVER POWB7209-Metal Wood Builder-Emergency Generator for the fuel pumps on Commerce
Public Buildings - Svcs & Chrgs - Maint / Improvmts Other Than Bldgs	001-7220-723.31.21			17,192	17,192	ROLL OVER POWB6495-Facility Solutions Group-City Library, parking lot lights
Public Buildings - Svcs & Chrgs - Maint / Internal Service Charges	001-7220-723.31.51			500	500	ROLL OVER POWB6915-ANDREA'S WRECKER SERVICE
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			500	500	ROLL OVER POWB7237-RAYMOND'S AUTOMATIC TRANSMSSION
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			722	722	ROLL OVER POWB3768-HYDRO SYSTEMS
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			676	676	ROLL OVER POWB3908-KONE
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			328	328	ROLL OVER POWB4042-CULLIGAN
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			56	56	ROLL OVER POWB4043-CULLIGAN
Public Buildings - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	001-7220-723.39.99			800	800	ROLL OVER POWB6037 RGV FIRE SAFETY/SECURITY
Public Buildings - Capital Outlay / Improvmts Other Than Bldgs	001-7220-902.80-12			15,312	15,312	ROLL OVER POWB7263-D H Pace Company Sally Port overhead door replacement
Public Buildings - Capital Outlay / Improvmts Other Than Bldgs	001-7220-902.80-12			363,441	363,441	ROLL OVER POWB7369-Araiza General Construction LLC D/D Renovation
Public Buildings - Capital Outlay / Building Improvements	001-7220-902.80.21			702	702	ROLL OVER POWB5802-Ethos Engineering-OD Plans & Specs
Public Buildings - Capital Outlay / Building improvements	001-7220-902.80.21			15,225	15,225	ROLL OVER POWB7189-Texas Chiller - City Mall RTU A/C Replacement
Public Buildings - Capital Outlay / Improvmts Other Than Bldgs	001-7220-903.80.21			12,925	12,925	ROLL OVER POWB7356-Texas Chiller-A/C for EDC
Public Buildings - Capital Outlay / Motor Vehicls & Heavy Equi	001-7220-904.80-32			50,350	50,350	Purchase unit approved by CC on 2/7/24
Building Insp - Personnel Services - Pay / Car Allowance	001-7305-731.10.01		55,000		55,000	Deputy Chief Building Position
Building Insp - Personnel Services - Pay / Salaries - Full-Time	001-7305-731.10.08		3,600		3,600	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / City FICA	001-7305-731.11.01		3,410		3,410	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / City Medicare	001-7305-731.11.02		798		798	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / City TMRS	001-7305-731.11.11		4,862		4,862	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / City Health Insurance	001-7305-731.11.21		12,260		12,260	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / Life Insurance	001-7305-731.11.22		39		39	Deputy Chief Building Position
Building Insp - Personnel Svcs - Benefits / Worker's Compensation	001-7305-731.11.31		105		105	Deputy Chief Building Position
Building Insp - Supplies - General / Office Supplies	001-7305-731.20.01			94	94	ROLL OVER POWB6670-ODP BUSINESS SOLUTIONS

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Building Insp - Supplies - General / Books, Magazines & Papers	001-7305-731 20-52			158	158	ROLL OVER POW#85863-INTERNATIONAL CODE COUNCIL
Total General Fund Expenditures		\$ -	\$ 2,009,391	\$ 2,015,275	\$ 4,024,666	
TENNIS COURT						
Expenditures						
Supplies - General / Equipment Non-Capita	104 6040-803 20-80			\$ 4,921	4,921	ROLL OVER POW#7127-LOWE'S HOME CENTERS
Svcs & Chrgs - General / Contract Labor	104 6040-803 30-60			\$ 752	752	ROLL OVER POW#6923-MEMCO STAFFING
Total Tennis Court Fund Expenditures		\$ -	\$ -	\$ 5,673	\$ 5,673	
Hotel/Motel						
Expenditures						
Svcs & Chrgs - Misc / Hard Performing Art Theat	105 6199-834 39-33			165,780	165,780	ROLL OVER POW#6647-Texas Chillers-A/C for Performing Arts
Total Hotel/Motel Fund Expenditures		\$ -	\$ -	\$ 165,780	\$ 165,780	
HARLINGEN CONVENTION & VISITORS BUREAU						
Expenditures						
CVB Svcs & Chrgs-General / Dues/Memberships & Subscr	119-6501-650 30-30			400	400	ROLL OVER POW#4039-TEXAS HOTEL & LODGING ASSOC
CVB Svcs & Chrgs-General / Dues/Memberships & Subscr	119-6501-650 30-30			990	990	ROLL OVER POW#5506-TEXAS ASSOC OF CONVENTION
CVB Svcs & Chrgs - Misc / Tourism Promotions	119 6503-653 39-60			50	50	ROLL OVER POW#5374-MPC STUDIOS
CVB Svcs & Chrgs - Misc / Tourism Promotions	119 6503-653 39-60			9,023	9,023	ROLL OVER POW#6794-TEXAS MONTHLY
CVB Svcs & Chrgs - Misc / Rio Fest	119-6504-654 39-84			1,312	1,312	ROLL OVER POW#4882-MPC STUDIOS, INC
Total Harlingen Convention Center Fund Expenditures		\$ -	\$ -	\$ 11,775	\$ 11,775	
GRANT AWARDS FUND- RESTRICTED						
Revenues						
Police - Federal Pass Thru / Home Sec Grant Prog/PD	120-0000-350 35-06	2,402			2,402	G12206 Award increased by Homeland Security Grant Division To \$35,241.89
Health - Federal Pass Thru / COVID19 HHS0010763000001	120-0000-350 35-27	166,852			166,852	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations
Outside Sources / Harling Housing Authority	120-0000-371 21-00	1,065,121			1,065,121	Los Vecinos Street Improvements Project
Total Grant Awards Fund- Restricted Revenues		\$ 1,234,375	\$ -	\$ -	\$ 1,234,375	
Expenditures						
Police Awards Programs - Supplies-General / Equipment Non-Capital	120-3014-503 20-80	2,402			2,402	G12206 Award increased by Homeland Security Grant Division To \$35,241.89
Capital Outlay / Motor Vehicle & Heavy Equip	120-3045-904 80-32			60,000	60,000	ROLL OVER POW#6514-Caldwell Country Chevrolet-Parts needed to be installed G-2208
Engineering - Capital Outlay / Drainage Projects TDEM Jefferson Street	120-5006-903 80-40			26,958	26,958	ROLL OVER POW#0476-TEDSI INFRASTRUCTURE GROUP PW2033
Public Works - Svcs & Chrgs - General / Professional Services	120-5015-612 30-10			600	600	ROLL OVER POW#0167-ACCESSIBILITY CHECKS & CONTROL PW1801
Capital Outlay / Imprmnts Other Than Bldgs	120-5019-903 80-21			3,478	3,478	ROLL OVER POW#4452-COBB, FENDLEY, & ASSOC PW2104
CDBG - Capital Outlay / Imprmnts Other Than Bldgs	120-5023-901 80-21	1,065,121			1,065,121	Los Vecinos Street Improvements Project
Capital Outlay / Imprmnts Other Than Bldgs	120-5056-903 80-21			72,274	72,274	ROLL OVER POW#5371-TEXAS CORDIA CONST PW2003
Public Works - Svcs & Chrgs - General / Professional Services	120-5059-602 30-10			1,535,534	1,535,534	ROLL OVER POW#1687-CIVIL SYSTEMS ENGINEERING G12273
Engineering - Capital Outlay / Imprmnts Other Than Bldgs	120-5061-903 80-21			18,366	18,366	ROLL OVER POW#6873-TEDSI INFRASTRUCTURE PW2305
Award Programs - Svcs & Chrgs - General / Professional Services	120-6016-802 30-10			6,500	6,500	ROLL OVER POW#71929-HANSON PROFESSIONAL SERVICES PK181
Parks Award Programs - Capital Outlay / Imprmnts Other Than Bldgs	120-6016-903 80-21			142,806	142,806	ROLL OVER POW#77600-G & G Contractors-project not closed PK1801
Parks Award Programs - Capital Outlay / Imprmnts Other Than Bldgs	120-6016-903 80-21			1,070	1,070	ROLL OVER POW#5315-VALLEY MORNING STAR PK1801
Parks & Rec Award Programs - Capital Outlay / Imprmnts Other Than Bldgs	120-6021-903 80-21			134,732	134,732	ROLL OVER POW#6349-Hanson Professional Services-on going project
Health COVID Award Programs - Svcs & Chrgs - General / Equipment Rental/Lease	120-7211-721 30-21			3,849	3,849	ROLL OVER POW#4692-ENTERPRISE RENT-A-CAR G12272
Health Supplies - General / Office Supplies	120-7212-721 20-01	7,715			7,715	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations
Health Svcs & Chrgs - General / Equipment Rental/Lease	120-7212-721 30-21	28,980			28,980	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations
Health-Svcs & Chrgs - Maint / Fuel	120-7212-721 31-52	7,102			7,102	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Health-Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	120-7212-721 39-99	45,000			45,000	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations
Health - Capital Outlay - Misc Equip	120-7212-904 80-34	78,055			78,055	G12215 Roll over from FY 2023 to FY 2024 and revising the total to reflect the amount for minor renovations
Health-Personnel Services - Pay / Salaries - Full-Time	120-7214-721 10-01	64,250			64,250	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / City FICA	120-7214-721 11-01	3,984			3,984	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / City Medicare	120-7214-721 11-02	932			932	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / City TMRS	120-7214-721 11-11	5,680			5,680	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / City Health Insurance	120-7214-721 11-21	8,487			8,487	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / Life Insurance	120-7214-721 11-22	70			70	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Personnel Services - Benefits / Worker's Compensation	120-7214-721 11-31	122			122	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Supplies - General / Office Supplies	120-7214-721 20-01	1,229			1,229	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Svcs & Chrgs - General / Regis., Travel & Training	120-7214-721 30-31	9,415			9,415	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Health-Svcs & Chrgs - Maint / Software Maintenance	120-7214-721 31-41	3,477			3,477	G12302 Revised the budget amount for PHIG grant year 2 and needs to be added to FY24
Award Programs - Capital Outlay / Buildings	120-7220-902 80-11			155,754	155,754	ROLL OVER POW#82263-GIGNAC & ASSOC PB3101
Award Programs - Svcs & Chrgs - Misc / Water System	120-7241-771 39-63	5,358,547			5,358,547	ARPA Funds for HHWS
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40	1,602,211			1,602,211	ARPA Funds
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			138,449	138,449	ROLL OVER POW#86332 Xylem Dewatering Solutions-Waiting on pump to be delivered
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			26,100	26,100	ROLL OVER POW#83561 CIV L SYSTEM ENGINEERING G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			181,595	181,595	ROLL OVER POW#83664-CONSOR ENGINEERING G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			13,210	13,210	ROLL OVER POW#84489-SAMES G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			41,505	41,505	ROLL OVER POW#84490-R GUTIERREZ ENGINEERING G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			7,700	7,700	ROLL OVER POW#84491-Gutman & Munoz Eng. & Surveying G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			15,750	15,750	ROLL OVER POW#84563-SWG ENGINEERING G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			3,770	3,770	ROLL OVER POW#84692 COBB, FENDLEY, & ASSOC G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			335,450	335,450	ROLL OVER POW#85166-TEDSI INFRASTRUCTURE G12280
Award Programs - Capital Outlay / Drainage Projects	120-7241-903 80-40			22,800	22,800	ROLL OVER POW#85194-HALFF ASSOC G12280
Total Grant Awards Fund - Restricted Expenditures		\$ 8,292,779	\$ -	\$ 2,948,249	\$ 11,241,028	
PEG PROGRAMMING						
<u>Expenditures</u>						
MIS- Capital Outlay / Miscellaneous Equipment	127-1301-414 20-02			757	757	ROLL OVER POW#85415-CDW-G
MIS- Capital Outlay / Miscellaneous Equipment	127-1301-904 80-34			3,755	3,755	ROLL OVER POW#85439-ADORAAMA, INC
MIS- Capital Outlay / Miscellaneous Equipment	127-1301-904 80-34			6,500	6,500	ROLL OVER POW#86419-REVIZE
MIS- Capital Outlay / Miscellaneous Equipment	127-1301-904 80-34			122,085	122,085	ROLL OVER POW#87220-VISIONALITY
MIS- Capital Outlay / Miscellaneous Equipment	127-1301-904 80-34			63,898	63,898	ROLL OVER POW#87242-GRANICUS
Total Public, Educational, and Governmental Programing (PEG) Expenditures		\$ -	\$ -	\$ 196,993	\$ 196,993	
HARLINGEN CONVENTION CENTER						
<u>Expenditures</u>						
Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	129-1501-450 39-99		19,125		19,125	Convention Center:Christmas Tree Setup/Breakdown/Storage
Total Harlingen Convention Center Fund Expenditures		\$ -	\$ 19,125	\$ -	\$ 19,125	
FEDERAL FORFEITURES						
<u>Expenditures</u>						
Police - Justice - Supplies - Misc / Miscellaneous Supplies	130-3010-501 29-99		40,000		40,000	Needed for purchases to be made through out the fiscal year
Police - Justice - Capital Outlay / Motor Vehics & Heavy Equi	130-3010-904 80-32		100,000		100,000	Needed for purchases to be made through out the fiscal year.
Police - Treasury - Capital Outlay / Motor Vehics & Heavy Equi	130-3012-904 80-32			1,559	1,559	ROLL OVER POW#86514-Caldwell Country Chevrolet: Parts needed to be installed. Request submitted

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Police - Treasury - Capital Outlay / Motor Vehicles & Heavy Equip	130-3012-904 80-32		80,000		80,000	Needed for purchases to be made
Total Infrastructure Fund Expenditures		\$ -	\$ 220,000	\$ 1,559	\$ 221,559	
STATE FORFEITURES						
Expenditures						
Police - State - Svcs & Chrgs - General / Regis. Travel & Training	133-3016-501 30-31		20,000		20,000	Needed for travel
Police - State - Capital Outlay / Motor Vehicles & Heavy Equip	133-3016-904 80-32		40,000		40,000	Needed for purchases to be made
Total Infrastructure Fund Expenditures		\$ -	\$ 60,000	\$ -	\$ 60,000	
INFRASTRUCTURE FUNDS						
Expenditures						
Public Works - Maintenance - Street / Reseal & Overlay	397-5015-612 70-01			45,971	45,971	ROLL OVER POW80470-REIM CONSTRUCTION PW200's
Public Works - Maintenance - Street / Reseal & Overlay	397-5015-612 70-01			140,271	140,271	ROLL OVER POW85237-FOREMOST PAVING INC PW200's
Total Infrastructure Fund Expenditures		\$ -	\$ -	\$ 186,242	\$ 186,242	
MUNICIPAL AUDITORIUM						
Revenues						
Transfer In From / Hotel/Motel Fund	401-0000-391 15-00		(47,360)		(47,360)	Monthly Transfer Funds Corrected
Total Municipal Auditorium Fund Revenues		\$ -	\$ (47,360)	\$ -	\$ (47,360)	
Expenditures						
Municipal Auditorium - Arts & Entertainment - Svcs & Chrgs - Misc / Miscellaneous	401-6061-805 39-99			375	375	ROLL OVER POW84181-DA LITE PEST CONTROL
Total Municipal Auditorium Fund Expenditures		\$ -	\$ -	\$ 375	\$ 375	
SANITATION FUND						
Expenditures						
Sanitation - Svcs & Chrgs - General / Small Claims-Unfunded	402-5020-604 30-45		125,000		125,000	Settlement and release of Routeware contract 1019 Settlement
Sanitation - Svcs & Chrgs - Maint / Buildings Maintenance	402-5020-604 31-11			13,333	13,333	ROLL OVER POW86898-D.H. PACE COMPANY
Sanitation - Svcs & Chrgs - Maint / Internal Service Charges	402-5020-604 31-51			10,282	10,282	ROLL OVER POW87059-DOGGETT FREIGHTLINER
Sanitation - Svcs & Chrgs - Maint / Internal Service Charges	402-5020-604 31-51			1,274	1,274	ROLL OVER POW87085-KYRISH TRUCK CENTERS OF PHARR
Sanitation - Capital Outlay / Imprvmnts Other Than Bldgs	402-5020-903 80-21			146,250	146,250	ROLL OVER POW83642-Facility Solutions Group-Receive/install Generator
Sanitation - Capital Outlay / Equipment	402-5020-904 80-31			34,964	34,964	ROLL OVER POW87253-BARCOM TECHNOLOGY SOLUTIONS
Sanitation - Capital Outlay / Motor Vehicles & Heavy Equip	402-5020-904 80-32			200,125	200,125	ROLL OVER POW87234-RUSH TRUCK CENTERS OF TX-HOUSTON
Brush and Debris - Capital Outlay / Motor Vehicles & Heavy Equip	402-5022-904 80-32			72,944	72,944	ROLL OVER POW84083-Doggett Freightliner-waiting to receive unit.
Landfill - Supplies - General / Office Supplies	402-5027-604 20-01			86	86	ROLL OVER POW87291-AMAZON
Landfill - Svcs & Chrgs - General / Professional Services	402-5027-604 30-10			3,719	3,719	ROLL OVER POW84940-Rabe Kistner-still pending inspections
Landfill - Svcs & Chrgs - Maint / Internal Service Charges	402-5027-604 31-51			11,206	11,206	ROLL OVER POW87286-FRENCH ELLISON
Landfill - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	402-5027-604 39-99			2,900	2,900	ROLL OVER POW87294-UNIVERSAL REPAIR & SALES
Landfill - Capital Outlay / Motor Vehicles & Heavy Equip	402-5027-904 80-32			89,009	89,009	ROLL OVER POW84246-Doggett Freightliner-awaiting receipt
Total Sanitation Fund Expenses		\$ -	\$ 125,000	\$ 586,091	\$ 711,091	
HARLINGEN ARTS AND HERITAGE MUSEUM						
Revenues						
Museum - Transfer In From / Hotel/Motel Fund	403-0000-391 15-00		(29,680)		(29,680)	Monthly Transfer Funds Corrected
Total Harlingen Arts and Heritage Museum		\$ -	\$ (29,680)	\$ -	\$ (29,680)	

	General Ledger Account Number	Awards and Grants	Department Requests	Prior Year Encumbrances	Total	Description
Expenditures						
Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	403-6301-825.39-99			375	375	ROLLOVER POW#84181-DA-LJGTE PEST CONTROL
Total Hartfgen Arts and Heritage Museum Expenses		\$ -	\$ -	\$ -	375 \$	375
TONY BUTLER GOLF COURSE						
Expenditures						
Golf Course - Other Financing Uses-Debt / Debt Service - Interest	404-6051-951.90-02		(182,832)		(182,832)	Correction of expense account
Golf Course - Other Financing Uses-Debt / Debt Service - Interest	404-6052-951.90-02		4,605		4,605	Under budgeted for interest on outside mowing equipment
Golf Course - Personnel Svcs - Benefits / City Health Insurance	404-6053-803.11-21		7,200		7,200	Health Insurance was not budgeted
Golf Course - Personnel Svcs - Benefits / Life Insurance	404-6053-803.11-22		36		36	Life Insurance was not budgeted
Total Tony Butler Golf Course Expenses		\$ -	\$ (170,991)	\$ -	\$ (170,991)	
MOTOR VEHICLE/WAREHOUSE FUND						
Expenditures						
Motor Vehicle/Warehouse - Svcs & Chrgs - Maint / Buildings Maintenance	451-2235-423.31-11			300	300	ROLL OVER POW#6011-RGV FIRE SAFETY/SECURITY
Motor Vehicle/Warehouse - Svcs & Chrgs - General / Auction Expense	451-2235-423.30-25			1,070	1,070	ROLL OVER POW#7126-VALLEY MORNING STAR
Motor Vehicle/Warehouse - Svcs & Chrgs - Maint / Miscellaneous Equip Main	451-5042-603.31-34			1,295	1,295	ROLL OVER POW#7170-BURTON AUTO
Motor Vehicle/Warehouse - Svcs & Chrgs - Misc / Miscellaneous Svcs & Chgs	451-5042-603.39-99			313	313	ROLL OVER POW#3724-BRIGHT STAR ENVIRONMENTAL SERVICES
Motor Vehicle/Warehouse - Capital Outlay / Motor Vehics & Heavy Equi	451-5045-904.80-32			135,620	135,620	ROLL OVER POW#4083-Doggart Freightliner-waiting to receive unit.
Motor Vehicle/Warehouse - Capital Outlay / Motor Vehics & Heavy Equi	451-5045-904.80-32			194,286	194,286	ROLL OVER POW#4246-Doggart Freightliner-awaiting receipt
Total Motor Vehicle / Warehouse Fund Expenses		\$ -	\$ -	\$ 332,884	\$ 332,884	

			Revenues	1,174,335
			Expenditures	17,006,575
Revenue Column Totals	1,234,375.00	(80,040.00)	-	1,174,335
Expenditures Column Totals	8,292,779.00	2,262,524.50	6,451,271.52	17,006,575

**AGENDA ITEM
EXECUTIVE SUMMARY**

10(b)

Meeting Date: **February 21, 2024**

Agenda Item:

Consideration and possible action to approve an ordinance on first reading amending Chapter 18, Master Fee Schedule of the Harlingen Code of Ordinances, establishing fees for certain licenses, permits, and other services provided by the city of Harlingen as they relate to Chapter 36, Article V, Division 2 (Tony Butler Golf Course); providing for publication and ordaining other matters pertaining to the foregoing. Attachment (Golf)

Prepared By: Jeff Hart

Title: Director of Golf

Signature: 

Summary:

Summary

Tony Butler Golf Course staff recommends increasing the pricing of range balls and junior membership fees to pricing closer to standards of area golf courses. The Advisory Board voted unanimously on January 30th, 2024, to approve the new rates.

Tony Butler Rates	
Larger Range Ball Basket	\$9
Small Range Ball Basket	\$6
Monthly Junior Membership (unlimited golf)	\$55

..

Staff Recommendation:

Staff recommends approval to amend Master Fee Schedule of the Code of Ordinances of the City of Harlingen and increasing range ball rates of \$4/\$6 for small and large buckets to \$6/\$9 and to increase junior membership fee for unlimited golf and a daily bucket of range balls from \$26 a month to \$55 a month.

City Manager's approval: 

☒

Yes

☐

No

☐

N/A

Comments:

City Attorney's approval: 

☒

Yes

☐

No

☐

N/A

ORDINANCE NO. 2024-XXX

AN ORDINANCE OF THE CITY OF HARLINGEN, TEXAS AMENDING CHAPTER 18, MASTER FEE SCHEDULE OF THE HARLINGEN CODE OF ORDINANCES BY ESTABLISHING FEES FOR CERTAIN LICENSES, PERMITS, AND OTHER SERVICES PROVIDED BY THE CITY OF HARLINGEN AS THEY RELATE TO CHAPTER 36, ARTICLE V, DIVISION 2(TONY BUTLER GOLF COURSE); PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS PERTAINING TO THE FOREGOING.

WHEREAS, the City of Harlingen provides and maintains the Tony Butler Golf Course, to enhance the quality of life and provide opportunities for healthy activities for Harlingen residents and visitors; and

WHEREAS, the City finds that providing for additional resources in the maintenance of the Tony Butler Golf Course furthers these aims and better enables it to provide quality facilities for the enjoyment of the public;

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HARLINGEN:

Section 1. That Chapter 18, Master Fee Schedule of the Code of Ordinances of the City of Harlingen is hereby amended by adjusting and increasing fees for Tony Butler Golf Course.

Rate	Current	Proposed
Junior/School Monthly	\$26	\$55
Large Range Ball Basket	\$6	\$9
Small Range Ball Basket	\$4	\$6

VOTE AND APPROVAL THIS 21st day of February at a regular meeting of the Golf Advisory Board of the City of Harlingen, Texas at which a quorum was present and a unanimous vote to increase pricing was held in accordance with TEXAS GOVERNMENT CODE, TITLE 5, SUBTITLE A, CHAPTER 551.

CITY OF HARLINGEN

BY: _____
Norma Sepulveda, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary

Rates

School

Tony Bulter	\$26 per student per month
Treasure Hills	\$40
Country Club	\$65 Max of 10 students

Range Balls

Tony Bulter	\$4/\$6
Treasure Hills \$	\$6/\$9